

# Australasian College for Emergency Medicine

## Teaching Excellence Award

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College Policy

## Document Review

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Timeframe for review: every two (2) years, or earlier if required.  
Document authorisation: Council of Education  
Document implementation: General Manager Education Assessment, General Manager Training  
Document maintenance: General Manager, Governance and Standards

## Revision History

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Version	Date	Pages revised / Brief Explanation of Revision
1	April 2016	Approved by Council of Education; was previously Regulation 10.15/40-42
2	August 2016	Revisions to award criteria
3	February 2017	Revisions to supporters of nominations
4	April 2018	Section 2.3 revised to provide additional guidance for nominators in demonstrating the nominees distinguished and extensive service
5	February 2019	Revisions to Document Review section

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## 1. Purpose

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The ACEM Teaching Excellence Award (the Award) recognises Fellows of the Australasian College for Emergency Medicine (FACEMs) who have given distinguished and extensive service in emergency medicine teaching and learning for the College. The Award is awarded from time to time by the Council of Education (COE). This policy outlines the criteria and processes by which the award is offered and bestowed.

## 2. Teaching Excellence Award

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### 2.1 Nature of Award

The award consists of a medal cast in a precious metal. The College crest shall appear on the obverse side of the medal and the words, *'For service in teaching and learning for the College'* on the reverse side. The year in which the Award is made and the recipient's name are also inscribed on the reverse side.

### 2.2 Criteria for Award

The Teaching Excellence Award may only be awarded to a Fellow of the College. At the discretion of COE, the Award may be awarded to a recently retired Fellow of the College<sup>1</sup>.

Nominees for the Award must have given distinguished and extensive service in emergency medicine teaching and learning for the College. The Teaching Excellence Award shall only be bestowed once to any individual and previous Award recipients are not eligible for nomination in subsequent years.

While there is no minimum duration for which a nominee must have been a FACEM, the Award recognises those who have given distinguished and extensive service in emergency medicine teaching and learning for ACEM, and this duration of service will be considered by COE in reviewing the nominations received in any given year.

### 2.3 Nominations

2.3.1 In years where COE determines that the Award be offered for application, a call for nominations shall be made using such mechanism(s) approved by COE for this purpose.

2.3.2 Nominations will be accepted from Fellows of the College, including retired Fellows, and trainees enrolled in the FACEM Training Program ('the nominator').

2.3.3 Nominees cannot self-nominate.

2.3.4 Nominations require the support of two FACEM ('supporters') comprising:

- two current FACEM members of COE; or
- one current FACEM member of COE and one current FACEM member of the Faculty Board of the region in which the nominee resides.

2.3.5 Nominations must be submitted on the appropriate form by the deadline specified by the College and accompanied by a citation of not more than 300 words in support of the nominee and their service in emergency medicine teaching and learning for the College.

2.3.6 The nomination form asks a series of questions to enable the nominator to demonstrate the nominee's service in multiple aspects of emergency medicine teaching and learning for the College over an extended period of time. These questions cover the following areas:

- Length of service to emergency medicine teaching and learning;
- Commitment to, and enthusiasm and passion for emergency medicine teaching and learning;
- Demonstrated commitment to developing skills in post graduate medical education and training;

<sup>1</sup> For the purposes of this policy, a recently retired Fellow shall be one who has completely and permanently retired from practice as a specialist emergency physician, is recognised as such by the College pursuant to ACEM Regulation A1.3, and who has retired from practice in the 12 months preceding the date on which, in any given year, applications for the Award close.

- Promotion of, and advocacy for improvement of teaching and learning at ACEM training sites;
- Involvement with College entities or projects, particularly those relating to emergency medicine teaching and learning;
- Curriculum development work for the College;
- Development and/or running of medical education training courses; and
- Mentoring of ACEM trainees and/or other medical educators.

2.3.7 The citation of not more than 300 words should be a summary of the information provided on the nomination form and, if the nomination is successful, will inform the presentation of the award at the College Ceremony

2.3.8 The nomination form must be signed by:

- the nominator; and
- the two supporters.

## **2.4 Selection Process**

- (a) Nominations are reviewed by COE.
- (b) COE has absolute discretion to decide whether, and to whom, the Award is bestowed. In any given year, COE may decide to bestow more than one (1) Award.

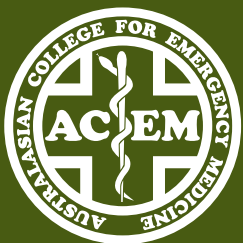
## **2.5 Presentation of Award**

An Award recipient shall be invited to accept their award at either of the next two scheduled ACEM College Ceremonies. At the College Ceremony, the recipient shall be presented with the award medal and their citation. Any expenses incurred in attending the College Ceremony shall be borne by the recipient.

# **3. Associated documents**

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- Teaching Excellence Award Nomination Form



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