



Australasian College  
for Emergency Medicine

# Application Form

## International Development Fund Grant

For further information, eligibility criteria and terms and conditions, see the College [International Development Fund Grant Policy](#).

### 1. Applicant details

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#### 1.1 List partner country or countries

Preference will be given to projects focusing on developing countries as defined in the ACEM [Policy on Defining 'Developing Country'](#) and the [United Nations Human Development Report](#).

#### 1.2 Details of the applicant organisation and contact person.

Organisation:

Contact person:

Contact person position:

Postal address:

Telephone:

Fax:

Email:

#### 1.3 Title of project

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### 1.4 Expected start and finish dates of the project

Project start date:

Project finish date:

### 1.5 Total amount of funding you are applying for:

## 2. Responses to selection criteria

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### 2.1 Describe the context for the project and identified needs. (maximum 200 words)

### 2.2 What is/are the aim/s of the project? (maximum 100 words)

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**2.3 Describe how the project promotes the development of emergency care in the country/region where the project is based. (maximum 100 words)**

**2.4 What activities will the project entail? (maximum 200 words)**

**2.5 What outcomes are expected to occur as a result of the project? (maximum 200 words)**

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**2.6 How will the outcomes of the project be sustained? (maximum 200 words)**

**2.7 How will the project be evaluated? (maximum 100 words)**

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- 2.8 Describe the current linkages that exist between you (your group, other FACEMs, ACEM, other stakeholders) and the partner organisation/country. What commitment has the partner organisation/country demonstrated to the aims of the project? (maximum 200 words)**

*(Please attach a letter of support for application from the partner organisation)*

- 2.9 Outline the budget for the project (AUD), outlining the expected source of funding (IDF and/or non-IDF) for each item.**

It is strongly recommended that applicants include quotes for all significant items. Should airfares, accommodation and any specific equipment purchases be included in the grant application, provision of quotes (internet screenshots will be accepted) must be attached to the Application Form. Purchases must be itemised and justified with the source of quotes for these items provided.

*(Refer to attached worksheet describing how the costs were determined and include quotes where possible.)*

- 2.10 Provide a paragraph justifying the use of an IDF Grant for items listed in the budget, with particular attention to the cost-effectiveness or 'value for money' of the project. (maximum 100 words).**

Specific details regarding the type of equipment required should be listed.

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### 3. Use of resources

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It is strongly encouraged that any new teaching materials developed as a result of an ACEM Foundation International Development Fund Grant are made open access, so that those working to establish emergency medicine systems internationally have access to as many resources as possible. Please indicate by ticking the box below, that you allow/approve ACEM to make such resources available to the public.

Yes

No

If you believe that ACEM should not be allowed to publicly share resources developed as part of your International Development Fund Grant proposal, please provide further details as to why this should be the case.

### 4. Emergency department of applicant

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Emergency Department

### 5. Declaration

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I certify that I have read the policy associated with the International Development Fund Grant, agree to comply with the conditions as outlined, and that all the information provided in this application is true and correct.

Full name

Signature

Date