



JOHN GILROY POTTS AWARD POLICY

1. PURPOSE

This policy governs the awarding of the Australasian College for Emergency Medicine (ACEM) John Gilroy Potts Award, which is made in respect of a published research paper judged to be most significant in the field of emergency medicine research.

2. BACKGROUND

Dr John Gilroy Potts was a Foundation Fellow of the Australasian College for Emergency Medicine (ACEM) who, following an early career in general practice and with the Department of Health and Immigration in overseas postings, spent many of his professional years developing and enhancing the practice of emergency medicine in the Australian Capital Territory and contributing to the development of emergency medicine as a specialty.

The John Gilroy Potts Award is made in the pursuit of truth, knowledge and wisdom by physicians in emergency medicine, virtues embodied by John Potts in his approach to patients and their care.

3. TERMINOLOGY

'Lead author' means the author who will take overall responsibility for the manuscript, often serve as the corresponding author, and provide a significant contribution to the research.

'Published' means publication in an online or printed refereed journal. It does not include articles which are not yet published but have been made available via early online access prior to publication.

4. BODY OF POLICY

4.1 Nature of Award

The award consists of a monetary prize (the amount of which shall be equal to one full registration for the ACEM Annual Scientific Meeting) and a certificate attesting to the award.

Where the paper has the involvement of more than one Fellow or trainee:

- the monetary prize shall be divided between those authors
- each author shall receive a certificate, which includes the name of the lead and other eligible authors.

4.2 Eligibility Criteria

The award may be made to the author of an article which, in the opinion of the ACEM Foundation, makes a significant contribution to emergency medicine.

An article which is within its first year of publication is eligible for consideration for this award if:

- (a) its lead author is an ACEM Fellow or trainee of good standing
- (b) it is most significant in the field of emergency medicine research
- (c) it has been published in a refereed journal
- (d) it has not previously been adjudicated for the award.

The award is made annually, where this is appropriate. If no applicant meets the criteria in a particular year, then the award will not be made.

4.3 Applications

Fellows or trainees who have authored an eligible article published during the immediately preceding financial year (1 July to 30 June) may submit that paper for the award when invitations to do so are issued by the College.

Each application must be accompanied by a copy of the article and by the relevant application form signed by all author Fellows and/or trainees. Where there is more than one author, the application must cite the lead author.

4.4 Selection Process

A panel of three (3) or more assessors of the ACEM Awards Adjudication Coordination Group convened by the Research Committee shall adjudicate the applications and recommend to the ACEM Foundation a recipient for the award, based on the following criteria:

• Contribution to emergency medicine	10
• Presentation/content/ clarity	10
• Contribution to science	10
• Quality of methodology	10
• Originality	10
Maximum Total Score	50

- (a) The ACEM Foundation shall determine the recipient of the award. The decision of the Foundation will be final and no correspondence will be entered into.
- (b) The award should be finalised no later than 30 days prior to the next Annual Scientific Meeting.
- (c) All parts of the selection process must be conducted in accordance with the College Conflict of Interest Policy.

4.5 Presentation of Award

The award certificate will be presented to the lead author by the College President during the Annual College Ceremony.

5. ASSOCIATED DOCUMENTS

- COR139 Conflict of Interest Policy
- AP400 John Gilroy Potts Award scoresheet
- AP401 John Gilroy Potts Award application form

6. DOCUMENT REVIEW

Timeframe for review: every two (2) years, or earlier if required.

6.1 Responsibilities

Document authorisation: ACEM Foundation
Document implementation: Research Committee
Document maintenance: ACEM Foundation Coordinator

6.2 Revision History

Version	Date of Version	Pages revised / Brief Explanation of Revision
v1	Nov-1998	Approved as regulation.
v2	2015	Converted to policy. Regulations 10.15/10 to 10.15/15 inclusive are hereby repealed.
v3	March 2016	1, 4.1, 4.2, 4.3, 4.4, 4.5, 6.1
v4	March 2019	Clauses 3, 4.2, 4.4, 6.1