



# GUIDELINES FOR ADJUDICATION OF BEST FELLOW'S PAPER AT ANNUAL SCIENTIFIC MEETING (ASM)

## 1. PROCEDURE

Eligibility is dependent on the submitting Fellow being the lead author of the paper AND presenting the paper in person at the Annual Scientific Meeting (ASM). A 'lead author' is defined as one that will:

1. take overall responsibility for the study
2. often serve as the corresponding author
3. provide a significant contribution to the research.

The member of the Scientific Committee liaising with the Organising Committee of the ASM will screen all the abstracts of free papers submitted to draw up a preliminary shortlist of up to ten papers, based on the first three of the below criteria. The Scientific Committee will select six papers from the shortlist to be judged for the Best Fellow's Paper. Abstracts without supporting data will not be considered for the Best Fellow's Paper.

At least three FACEMS (of which no less than two will be Scientific Committee members) will judge each of the six short listed presentations using the above criteria. The presented paper with the highest score will win.

Fellows must indicate that if they wish to be considered for Best Fellow's Paper when submitting the abstract. The Conference Organisers must ensure that their abstract submission system allows for capture of this information.

## 2. SCORING

Methodology (study design, bias, confounders, sample size, stats)	20
Importance to Medical Science/Emergency Medicine	10
Originality	10
Presentation (clarity, visual aids, audience interest)	10
Total max score	50

## 3. DOCUMENT REVIEW

Timeframe for review: every two (2) years, or earlier if required.

### 3.1 Responsibilities

Document authorisation: Council of Advocacy Practice and Partnerships  
Document implementation: Scientific Committee  
Document maintenance: Events Coordinator / Manager Archives & Records Management

### 3.2 Revision History

Version	Date of Version	Pages revised / Brief Explanation of Revision
v01	Mar-2007	Approved by Council

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<b>Version</b>	<b>Date of Version</b>	<b>Pages revised / Brief Explanation of Revision</b>
v02	Mar-2010	Reviewed and approved
v03	Jun-2011	Reviewed and approved
v04	Jul-2012	Reviewed and approved
v05	Aug-2017	Further clarification on eligibility included at Paragraph 1, Section 1 Change to mandated number of Scientific Committee adjudicators, Section 1