Australasian College
for Emergency Medicine

Policy for Transition from the FACEM Training Program (pre-2022) to the Associateship in Foundational, Intermediate and Advanced Emergency Medicine Training Programs

V8.2 NSTP587

Document Review

Timeframe for review:	Every five years, or earlier if required
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Revision History

Version	Date	Pages revised / Brief Explanation of Revision
v1	Jul-2017	Approved by COE
v2	Nov-2017	Revisions approved by COE
v3	Apr-2018	Revisions throughout approved by COE
v4	Aug-2018	Revisions approved by COE
v5	Oct-2018	Revisions to clarify Category C and D
v6	Apr-2021	Revision for new EMC, EMD and EMAD Training Programs
v7	Jan-2022	Revision to include references to Ultrasound and Trauma experience evidence
v8	May-2023	Revision to the title and purpose to reflect the policy is applicable for trainees enrolled in the FACEM Training Program prior to 2022 medical training year
v8.1	Nov-2024	Updated Training Program names to Associateship
v8.2	Jun-2025	Updated program names EMC to FEMTP, EMD to IEMTP and EMAD to AEMTP

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Contents

1.   Purpose and scope

This policy describes the principles and processes by which evidence of training, experience and credentials possessed by a FACEM Training Program trainee, may be assessed for the purpose of transitioning from the FACEM Training Program (FTP) into the Associateship in Foundational Emergency Medicine Training Program (FEMTP), Associateship in Intermediate Emergency Medicine Training Program (IEMTP), or Associateship in Advanced Emergency Medicine Training Program (AEMTP).

This policy only applies to trainees enrolled in the FACEM Training Program prior to the 2022 medical training year.

2.   Explanation of terms

2.1   Recognition of prior learning

Recognition of Prior Learning (RPL) refers to the acceptance and assessment of evidence of relevant knowledge, skills and competencies attained though experience or education and training in another medical education program or jurisdiction. (Committee of Presidents of Medical Colleges, 2009)

Recognition of Prior Learning may be available to FTP trainees wishing to enter the FEM, IEM or AEM Training Programs and receive recognition of prior learning for evidence of knowledge, skills and competencies obtained from experience or training gained while enrolled in and undertaking the FTP.

An RPL assessment process assesses evidence of an individual's equivalent competencies as articulated in the ACEM Curriculum Framework against the ACEM Associateship Training Programs Curriculum Document.

3.   Principles for assessment

Validity

The evidence of knowledge, skills and other competencies should be relevant to the FEM, IEM or AEM Training Programs for which recognition is being sought. Validity of the knowledge, skills and other competencies is assessed through alignment of the FACEM Training Program learning outcomes with those in the ACEM Associateship Training Programs Curriculum Document, and consideration of content, level of training and clinical/medical experience.

Authenticity

The evidence of knowledge, skills and other competencies must clearly be those of the trainee and the information supplied must be true and accurate.

Timeliness

Applications for RPL must be received prior to commencement in the FEM, IEM or AEM Training Programs, taken from the date of the commencement of the initial training term undertaken.

Maximum RPL

The maximum Recognition of Prior Learning available for the FACEM Training Program is dependent on the evidence supplied by the trainee, in conjunction with data in College records and the provisions of this policy.

Trainee

In the context of this policy, a Trainee refers to either:

- a currently enrolled trainee in the FACEM Training Program; or

- a previously enrolled trainee who had undertaken FACEM Training Program training of not less than three (3) FTE months from or after 1 December 2014 (i.e. the 'revised' Training Program).

Currency

The applicant must have not withdrawn from the FACEM Training Program more than five (5) years prior to the date of application. An outcome of RPL into the FEMTP, IEMTP or AEMTP will be valid for 60 days after the outcome is communicated to the trainee. A trainee that does not enrol within 60 days of receipt of an outcome will be required to submit a new application for assessment.

Category A

For the purpose of this policy, Category A refers to a trainee who:

a) has not met the requirements of Provisional Training; or

b) has not undertaken sufficient FACEM training to have been reviewed by the Trainee Progression Review Panel.

Category B

For the purpose of this policy, Category B refers to a trainee who:

a) with the exception of the Primary Examination, has met all training and assessment requirements of Provisional Training as verified by the trainee's most recent Trainee Progression Panel review; or

b) has progressed to and is undertaking Early Phase Advanced Training, but has not yet met the standard expected at the end of Early Phase Advanced Training.

Category C

For the purpose of this policy, Category C refers to a trainee who:

a) has met the standard expected at the end of Early Phase Advanced Training, as verified by the trainee's most recent Trainee Progression Panel review.

Category D

For the purpose of this policy, Category D refers to a trainee who:

a) has satisfactorily completed their Late Phase Core ED Advanced Training, as verified by the trainee's most recent Trainee Progression Panel review.

4. Application for RPL

The application must be made in writing on the appropriate form and be accompanied by all required information and supporting documentation.

An application submitted under this policy must address the following:

 a) A clear indication of the FEM, IEM or AEM Training Program to which the trainee is applying to transition.

 b) A statement of evidence (defined as assessment data) from the trainee providing details of the assessment(s) and/or training requirements completed and for which the RPL is being sought.

 c) An Associateship in Foundational Emergency Medicine Training Program Procedural Checklist, Associateship in Intermediate Emergency Medicine Training Program Procedural Checklist and an Associateship in Advanced Emergency Medicine Training Program Procedural Checklist signed off by the trainee's current ACEM Director of Emergency Medicine Training that confirms the trainee's ability to perform specific procedures as outlined in the checklist.

 d) Any additional documentation or information that may be specifically required by the ACEM Emergency Medicine Associateship Training Programs Committee.

 e) The training for which RPL is sought was satisfactorily completed and formally accredited towards the requirements to be met by the trainee in the FTP.

If any of the supporting documentation cannot be provided at the time the application form is submitted or, if further documentation is required by the Emergency Medicine Associateship Training Programs Committee, then it must be received at the College office within one (1) month of the date of the request by ACEM to the trainee.

5. When RPL will not be granted

The circumstances in which applications for RPL will not be considered include, but are not limited to the following:

 a) The application is incomplete (e.g. supporting documentation is not provided).

 b) The application is not made within the prescribed timeframes outlined in this policy.

 c) The trainee has fees or costs due for payment to ACEM.

6. Assessment of applications for RPL

6.1 Assessment process

Assessment of RPL applications will be endorsed by the approved COE delegate/s.

7.   RPL by category

7.1   Category A trainees

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Six (6) FTE months of approved supervised training	None	N/A	N/A
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion	ACEM Staff
Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	None	N/A	N/A
Six (6) Direct Observation of Procedural Skills (DOPS)	None	N/A	N/A
Two (2) Case-Based Discussion (CBD)	None	N/A	N/A
FEMTP Procedural Checklist	None	N/A	N/A
ALS 2 workshop	Eligible to be credited the ALS 2 workshop.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).	Applicant
Start of Placement Meeting	None	N/A	N/A
Reflection Meetings (one every three calendar months)	None	N/A	N/A
The FEMTP Online Examination	None	N/A	N/A

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Program Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
12 FTE months of approved supervised training in an Emergency Department	None	N/A	N/A
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Ten (10) Mini-CEX	None	N/A	N/A
Eleven (11) individual DOPS as listed in FEMTP/IEMTP DOPS Guidelines and Assessment form	None	N/A	N/A
Four (4) Case-Based Discussion (CBD)	None	N/A	N/A
FEMTP and IEMTP Procedural Checklist	None	N/A	N/A
Start of Placement Meeting			
Reflection Meetings (one every three calendar months)	None	N/A	N/A
The FEMTP and the IEMTP Online Examinations	None	N/A	N/A
Certification in ALS2, Advanced Paediatric Life Support (APLS) and Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited the ALS 2, APLS, EMST and ETM/EMST workshop.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).	Applicant

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Program Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
18 FTE months of approved supervised training in an Emergency Department	None	N/A	N/A
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
13 Mini-CEX	None	N/A	N/A
14 DOPS	None	N/A	N/A

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Program Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Four (4) Case-Based Discussion (CBD)	None	N/A	N/A
One (1) DOCS	None	N/A	N/A
FEMTP, IEMTP and AEMTP Procedural Checklist	None	N/A	N/A
One (1) Quality Improvement Activity: • **M&M Meeting Presentation or** • **Audit or** • **Clinical Pathway, Guideline, Policy Update or Development**	Eligible to be credited the Quality Improvement Activity (Audit) requirement	The Trainee Record as evidence of satisfactory completion of the Trainee Research Requirement.	ACEM Staff
Two (2) Clinical Lead Shift Reports	None	N/A	N/A
Start of Placement Meeting	None	N/A	N/A
Reflection Meetings (one every three calendar months)	None	N/A	N/A
The FEMTP, IEMTP and AEMTP Online Examinations	None	N/A	N/A
Certification in ALS2, Advanced Paediatric Life Support (APLS) and Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM), Ultrasound course and ACEM EMATP Supervisor Course.	Eligible to be credited the ALS 2, APLS, EMST/ETM workshops, Ultrasound course and ACEM EMATP Supervisor Course	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). The Trainee Record for a record of satisfactory completion of an accredited minimum three (3) FTE month Ultrasound Special Skills placement while in the FACEM Training Program. ACEM Member Portal for a record of completion of the ACEM EMATP Supervisor Course	ACEM Staff

72 Category B Trainees

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Six (6) FTE months of approved supervised training	Eligible to be credited six (6) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX) as listed in FEMTP Mini-CEX Assessment form	Eligible to be credited five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Six (6) Direct Observation of Procedural Skills (DOPS) as listed in FEMTP DOPS Assessment form	Eligible to be credited six (6) Direct Observation of Procedural Skills (DOPS)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Two (2) Case-Based Discussion (CbD)	Eligible to be credited two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
FEMTP Procedural Checklist	Eligible to be credited complete or partial FEMTP Procedural Checklist	The FEMTP Procedural Checklist, with individual procedures signed off as competent by their current DEMT subject to assessment by the COE approved delegate(s).	Applicant
ALS 2 workshop	Eligible to be credited the ALS 2 workshop.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).	Applicant
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Reflection Meetings (one every three calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM
The FEMTP Online Examination	None	N/A	N/A

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
12 FTE months of approved supervised training in an Emergency Department	Eligible to be credited six (6) FTE months of approved supervised training in an Emergency Department	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Ten (10) Mini-Clinical Evaluation Exercise (Mini-CEX) as listed in FEMTP/IEMTP Mini-CEX Assessment form	Eligible to be credited the following five (5) Mini-Clinical Evaluation Exercises (Mini-CEX): • Paediatric • Trauma • Chest pain • Abdominal pain • Mental health	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Eleven (11) individual DOPS as listed in FEMTP/IEMTP DOPS Assessment form	Eligible to be credited with the following six (6) DOPS: • Suture Wound • BVM ventilation • Safe defibrillation • C-spine • UL Plaster • LL Plaster Eligible to be credited with the following five (5) DOPS: • NIV • Sedation • Lumbar puncture • RSI • Dislocation	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome. Individual DOPS as submitted in the course of training and subject to assessment by the COE approved delegate(s)	ACEM Staff ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Four (4) Case-Based Discussion (CBD)	Eligible to be credited two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
FEMTP and IEMTP Procedural Checklist	Eligible to be credited two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
FEMTP and IEMTP Procedural Checklist	Eligible to be credited complete or partial FEMTP and IEMTP Procedural Checklist	The FEMTP and IEMTP Procedural Checklist, with individual procedures signed off as competent by a current DEMT subject to assessment by the COE approved delegate(s).	Applicant
Start of Placement Meeting	Eligible to be credited six (6) FTE months of Start of Placement Meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited six (6) FTE months of Reflection Meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
The FEMTP and the IEMTP Online Examination	None	N/A	N/A
ALS 2 workshop	Eligible to be credited the ALS 2 workshop.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).	Applicant

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Advanced Paediatric Life Support (APLS)	Eligible to be credited with Advanced Paediatric Life Support (APLS)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR	Applicant
		The Trainee Record as evidence of completion of the FACEM training program paediatric requirement.	ACEM Staff
Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited with Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s) OR	Applicant
		The Trainee Record as evidence of satisfactory completion of a Special Skills Placement in Trauma while in the FACEM Training Program.	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
18 FTE months of approved supervised training in an Emergency Department	Eligible to be credited six (6) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Thirteen (13) Mini-CEXs listed in FEMTP/IEMTP/AEMTP Mini-CEX Assessment form	Eligible to be credited the following five (5) Mini-Clinical Evaluation Exercises (Mini-CEX): • Paediatric • Trauma • Chest pain • Abdominal pain • Mental health	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Fourteen (14) individual DOPS as listed in FEMTP/IEMTP/AEMTP DOPS Assessment form	Eligible to be credited with the following six (6) DOPS: • Suture Wound • BVM ventilation • Safe defibrillation • C-spine • UL Plaster • LL Plaster Eligible to be credited with the following eight (8) DOPS: • NIV • Sedation • Lumbar puncture • RSI • Dislocation • Ventilator trouble shooting • US vasc access • CVS	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome. Individual DOPS as submitted in the course of training and subject to assessment by the COE approved delegate(s).	ACEM Staff
Four (4) Case-Based Discussion (CBD)	Eligible to be credited two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
One (1) DOCS	None	N/A	N/A
FEMTP, IEMTP and AEMTP Procedural Checklist	Eligible to be credited complete or partial FEMTP, IEMTP and AEMTP Procedural Checklist	The FEMTP, IEMTP and AEMTP Procedural Checklist, with individual procedures signed off as competent by a current DEMT subject to assessment by the COE approved delegate(s).	Applicant

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
One (1) Quality Improvement Activity: • **M&M Meeting Presentation or** • **Audit or** • **Clinical Pathway, Guideline, Policy Update or Development**	Eligible to be credited the Quality Improvement Activity (Audit) requirement	The Trainee Record as evidence of satisfactory completion of the Trainee Research Requirement.	ACEM Staff
Two (2) Clinical Lead Shift Reports	None	N/A	N/A
Start of Placement Meeting	Eligible to be credited six (6) FTE months of Start of Placement Meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited six (6) FTE months of Reflection Meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
The FEMTP, IEMTP and AEMTP Online Examinations	None	N/A	N/A
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).	Applicant
Advanced Paediatric Life Support (APLS)	Eligible to be credited with Advanced Paediatric Life Support (APLS) or Advanced Paediatric Emergency Medicine (APEM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR The Trainee Record for evidence of completion of the FACEM training paediatric requirement.	Applicant ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited with Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s) OR	Applicant
		The Trainee Record as evidence of satisfactory completion of a Special Skills Placement in Trauma while in the FACEM Training Program.	ACEM Staff
Certification in Ultrasound course and ACEM EMATP Supervisor Course.	Eligible to be credited with Ultrasound course.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR	Applicant
		The Trainee Record as evidence of satisfactory completion of an accredited minimum three (3) FTE month Ultrasound Special Skills placement while in the FACEM Training Program.	ACEM Staff
	Eligible to be credited with ACEM EMATP Supervisor Course.	ACEM records of completion of the ACEM EMATP Supervisor Course	ACEM Staff

7.3   Category C trainees

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Six (6) FTE months of approved supervised training	Eligible to be credited six (6) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	Eligible to be credited Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Six (6) Direct Observation of Procedural Skills (DOPS)	Eligible to be credited Six (6) Direct Observation of Procedural Skills (DOPS)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Two (2) Case-Based Discussion (CbD)	Eligible to be credited Two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
FEMTP Procedural Checklist	Eligible to be credited FEMTP Procedural Checklist	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
The FEMTP Online Examination	Eligible to be credited the FEMTP Online Examination	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
12 FTE months of approved supervised training in an Emergency Department	Eligible to be credited twelve (12) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Ten (10) Mini-CEX	Eligible to be credited ten (10) Mini-CEX	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Eleven (11) individual DOPS as listed in FEMTP/IEMTP DOPS Assessment form	Eligible to be credited with the following six (6) DOPS: • Suture Wound • BVM ventilation • Safe defibrillation • C-spine • UL Plaster • LL Plaster Eligible to be credited with the following five (5) DOPS: • NIV • Sedation • Lumbar puncture • RSI • Dislocation	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome. Individual DOPS as submitted in the course of training and subject to assessment by the COE approved delegate(s).	ACEM Staff ACEM Staff
Four (4) Case-Based Discussion (CBD)	Eligible to be credited four (4) Case-Based Discussion (CBD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	Maximum RPL available	Evidence	Evidence Supplied by
FEMTP and IEMTP Procedural Checklist	Eligible to be credited the FEMTP Procedural Checklist and partial completion of the IEMTP Procedural Checklist	The Trainee Record for the FEMTP Procedural Checklist. The IEMTP Procedural Checklist with individual procedures signed off as competent by a current DEMT subject to assessment by the COE approved delegate(s).	Applicant
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Reflection Meeting (one every 3 calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
The FEMTP and the IEMTP Online Examinations	Eligible to be credited the FEMTP Online Examination.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
	Eligible to be credited the IEMTP Online Examination.	The Trainee Record as evidence of satisfactory completion of the Fellowship Examination (Written).	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Advanced Paediatric Life Support (APLS)	Eligible to be credited with Advanced Paediatric Life Support (APLS) or Advanced Paediatric Emergency Medicine (APEM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR Evidence of completion of the FACEM training program paediatric requirement.	Applicant ACEM Staff
Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited with Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR The Trainee Record as evidence of satisfactory completion of a Special Skills Placement in Trauma while in the FACEM training program.	Applicant ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
18 FTE months of approved supervised training in an Emergency Department	Eligible to be credited twelve (12) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
13 Mini-CEX	Eligible to be credited ten (10) Mini-CEX	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
14 DOPS	Eligible to be credited with the following six (6) DOPS: • Suture Wound • BVM ventilation • Safe defibrillation • C-spine • UL Plaster • LL Plaster	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
	Eligible to be credited with the following eight (8) DOPS: • NIV • Sedation • Lumbar puncture • RSI • Dislocation • Ventilator set up • US guided access • Central venous access	Individual DOPS as submitted in the course of training and subject to assessment by the COE approved delegate(s).	ACEM Staff
Four (4) Case-Based Discussion (CBD)	Eligible to be credited four (4) Case-Based Discussion (CBD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
One (1) DOCS	None	N/A	N/A
FEMTP, IEMTP and AEMTP Procedural Checklist	Eligible to be credited the FEMTP Procedural Checklist and partial completion of the IEMTP and AEMTP Procedural Checklist	The Trainee Record for the FEMTP Procedural Checklist. The IEMTP and AEMTP Procedural Checklist with individual procedures signed off as competent by a current DEMT subject to assessment by the COE approved delegate(s).	Applicant
One (1) Quality Improvement Activity: • **M&M Meeting Presentation or** • **Audit or** • **Clinical Pathway, Guideline, Policy Update or Development**	Eligible to be credited the Quality Improvement Activity (Audit) requirement	The Trainee Record as evidence of satisfactory completion of the Trainee Research Requirement.	ACEM Staff
Two (2) Clinical Lead Shift Reports	None	N/A	N/A

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Start of Placement Meeting	Eligible to be credited twelve (12) months of Start of Placement meetings.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited twelve (12) months of Reflection meetings.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
The FEMTP, IEMTP and AEMTP Online Examinations	Eligible to be credited the FEMTP Online Examination.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
	Eligible to be credited the IEMTP and AEMTP Online Examinations.	The Trainee Record as evidence of satisfactory completion of the Fellowship Examination (Written).	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	Applicant
Advanced Paediatric Life Support (APLS)	Eligible to be credited with Advanced Paediatric Life Support (APLS)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s) OR	Applicant
		The trainee record as evidence of completion of the FACEM training program paediatric requirement.	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited with Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s)

OR | Applicant |
| | | The Trainee Record as evidence of satisfactory completion of a Special Skills Placement in Trauma while in the FACEM Training Program. | ACEM Staff |
| **Certification in Ultrasound course and ACEM EMATP Supervisor Course.** | Eligible to be credited with Ultrasound course. | The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s).

OR | Applicant |
| | | The Trainee Record for a record of satisfactory completion of an accredited minimum three (3) FTE month Ultrasound Special Skills placement while in the FACEM Training Program. | ACEM Staff |
| | Eligible to be credited with ACEM EMATP Supervisor Course. | ACEM records of completion of the ACEM EMATP Supervisor Course. | ACEM Staff |

7.4 Category D trainees

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Six (6) FTE months of approved supervised training	Eligible to be credited six (6) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	Eligible to be credited Five (5) Mini-Clinical Evaluation Exercise (Mini-CEX)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Six (6) Direct Observation of Procedural Skills (DOPS)	Eligible to be credited Six (6) Direct Observation of Procedural Skills (DOPS)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Two (2) Case-Based Discussion (CbD)	Eligible to be credited Two (2) Case-Based Discussion (CbD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
FEMTP Procedural Checklist	Eligible to be credited FEMTP Procedural Checklist	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Foundational Emergency Medicine Training Program (FEMTP)			
FEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
The FEMTP Online Examination	Eligible to be credited the FEMTP Online Examination	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
12 FTE months of approved supervised training in an Emergency Department	Eligible to be credited twelve (12) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
Ten (10) Mini-CEX	Eligible to be credited ten (10) Mini-CEX	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Eleven (11) individual DOPS as listed in FEMTP/IEMTP DOPS Guidelines and Assessment form	Eligible to be credited 11 DOPS	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Four (4) Case-Based Discussion (CBD)	Eligible to be credited four (4) Case-Based Discussion (CBD)	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
FEMTP and IEMTP Procedural Checklist	Eligible to be credited the FEMTP and IEMTP Procedural Checklist	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Intermediate Emergency Medicine Training Program (IEMTP)			
IEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Reflection Meetings (one every three calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
The FEMTP and IEMTP Online Examinations	Eligible to be credited the FEMTP and IEMTP Online Examination	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Certification in Advanced Paediatric Life Support (APLS) and Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited the APLS and ETM/EMST	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
18 FTE months of approved supervised training in an Emergency Department	Eligible to be credited eighteen (18) FTE months of approved supervised training in an Emergency Department.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
ACEM IHCC online modules	Eligible to be credited with the IHCC online modules.	The ACEM record of completion.	ACEM Staff
13 Mini-CEX	Eligible to be credited with the thirteen (13) Mini-CEX	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
14 DOPS	Eligible to be credited with the fourteen (14) DOPS	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
Four (4) Case-Based Discussion (CbD)	Eligible to be credited with the four (4) CbDs	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
One (1) DOCS	Eligible to be credited with the DOCS.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
FEMTP, IEMTP and AEMTP Procedural Checklist	Eligible to be credited with the FEMTP, IEMTP and AEMTP Procedural Checklist.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
One (1) Quality Improvement Activity: • **M&M Meeting Presentation or** • **Audit or** • **Clinical Pathway, Guideline, Policy Update or Development**	Eligible to be credited the Quality Improvement Activity (Audit) requirement	The Trainee Record as evidence of satisfactory completion of the Trainee Research Requirement.	ACEM Staff
Two (2) Clinical Lead Shift Reports	Eligible to be credited with Clinical Lead Shift Reports	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Start of Placement Meeting	Eligible to be credited the Start of Placement meeting	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
Reflection Meetings (one every three calendar months)	Eligible to be credited the Reflection meetings	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff

Advanced Emergency Medicine Training Program (AEMTP)			
AEMTP Requirement	**Maximum RPL available**	**Evidence**	**Evidence Supplied by**
The FEMTP, IEMTP, and AEMTP Online Examinations	Eligible to be credited the FEMTP and IEMTP Online Examinations.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
	Eligible to be credited the AEMTP Online Examination.	The Trainee Record as evidence of satisfactory completion of the Fellowship Examination (Written).	ACEM Staff
ALS2 workshop	Eligible to be credited the ALS 2 workshop.	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome.	ACEM Staff
Certification in Advanced Paediatric Life Support (APLS) and Early Management of Severe Trauma (EMST) or Emergency Trauma Management (ETM)	Eligible to be credited the APLS and ETM/EMST	The Trainee Record as evidence of the phase of training and verification of the trainee's Trainee Progression Review Panel outcome	ACEM Staff
ACEM Clinical Supervisor workshop	Eligible to be credited the ACEM EMATP Supervisor Course	ACEM records of completion of the ACEM EMATP Supervisor Course.	ACEM Staff
Ultrasound course	Eligible to be credited the Ultrasound course requirement.	The trainee presents a current and valid certificate(s) of competency from the relevant course(s) provider and subject to assessment by the COE approved delegate(s). OR The Trainee Record for a record of satisfactory completion of an accredited minimum three (3) FTE month Ultrasound Special Skills placement while in the FACEM Training Program.	Applicant ACEM Staff

8.   Payment of fees

There is no fee to submit an application to be considered for RPL under this policy.

An enrolment fee is payable upon enrolment in the relevant FEM, IEM or AEM Training Program to complete outstanding requirements.

9.   Associated documents

- ACEM Regulations: Regulation B - ACEM Specialist Training Program

- ACEM Regulations: Regulation D – Associateship Training Programs

- ACEM Curriculum Framework

- ACEM Associateship Curriculum Document

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