



LEARNING OUTCOMES FOR SHIFT REPORT 'IN CHARGE' USER GUIDE

Leadership and Management

- Effectively lead the staff of an ED during a shift.
- Effectively use the organisational structure of their workplace to deliver emergency health care.
- Supervise any clinical activity during a shift.
- Demonstrate a variety of supervisory strategies in the workplace.
- Analyse and manage staffing allocations to improve patient flow.
- Collaborate with other inpatient services to improve patient flow during patient surges. Use data on patient flow in the ED to improve patient care.
- Resolve conflict between junior staff members in the workplace. Support junior medical staff and other colleagues to manage and resolve conflict. Negotiate an acceptable outcome to conflict, either individually or through leading a team.

Teamwork and Collaboration

- Actively apply teamwork strategies to maintain optimal patient care across the range of situations in an ED.
- Identify gaps, anomalies and strategies to improve team processes and functions.
- Lead resuscitation in any scenario. Support junior staff in routine team leader roles.

Communication

- Facilitate a formal handover to an incoming multidisciplinary team.
- Clarify and prioritise the issues in unstable patients at a formal handover.
- Provide clear succinct information about the overall condition of the ED during handover.
- Demonstrate effective communication with patients in any situation.

Professionalism

- Balance ethics, culture, patient autonomy and clinical needs to create optimal patient care.
- Communicate with team members to clarify and move forward from complex ethical dilemmas arising from conflicting professionalism and clinical judgements.
- Appropriately manage conflicts of interest in Emergency Medicine practice.

Medical Expertise

- Consider departmental and hospital activity when accepting a patient transfer.
- Direct a patient transfer from the pre-hospital environment to the most appropriate health care facility.
- Determine the most appropriate location for each patient within the ED.
- Rectify sub-optimal treatment plans.
- Confirm and enhance admission plans created by more junior clinicians working within the ED

Prioritisation and Decision-making

- Review the decisions of others to seek and address situations where either no decision or an incorrect decision has been made.
- Delegate specific tasks from their own workload appropriately, according to departmental needs.

Scholarship and Teaching

- Proactively seize and utilise identified teaching opportunities in the ED environment.