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## EXAMINATION WITHDRAWAL

### Examination:

- |   |  |
|---|--|
| <input type="checkbox"/> Primary Examination (Written)    | <input type="checkbox"/> Primary Examination (Viva)    |
| <input type="checkbox"/> Fellowship Examination (Written) | <input type="checkbox"/> Fellowship Examination (OSCE) |

Sitting (e.g. 2017.1) \_\_\_\_\_

### Candidate Details:

Candidate Name: \_\_\_\_\_ Candidate ID: \_\_\_\_\_

### Reasons for Withdrawal:

Additional Information Attached

 Once you withdraw from an examination, you cannot be reinstated to sit that examination

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### INFORMATION FOR CANDIDATES

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- Pursuant to Regulation B5, candidates wishing to withdraw from an examination, must do so using this form. Verbal notification will not be accepted.
- This form must be received by the College prior to the closing date specified on the College website for applications to sit the applicable examination. In such circumstances, pursuant to the *ACEM Refund Policy*, the examination fee may be refunded (in part or in full).
- The examination fee will not ordinarily be refunded to a candidate who withdraws from the examination after the specified closing date or who fails to present for the examination. Please refer to the *Refund Policy* for information regarding late applications for a refund and, if applicable, ensure appropriate information accompanies this form.
- The examination fee will not be credited towards a subsequent sitting of the applicable examination.
- The completed form, together with any additional information, should be submitted by email to: [primary.exam@acem.org.au](mailto:primary.exam@acem.org.au) or [fellowship.exam@acem.org.au](mailto:fellowship.exam@acem.org.au) (as applicable)