

# Education and Training

AUSTRALASIAN COLLEGE FOR EMERGENCY MEDICINE

## Application

### **Direct Entry into the Emergency Medicine Diploma**

Issued by  
Executive Director  
Education and Training

v1.1  
18 January 2019

## Application for Direct Entry into Emergency Medicine Diploma

---

This application for direct entry into the Emergency Medicine Diploma (EMD) is only available to Fellows of the Royal Australian College of General Practitioners (RACGP) or Fellows of the Australian College of Rural and Remote Medicine (ACRRM), or medical practitioners who have been in active clinical experience in an Emergency Department equivalent to two years full-time equivalent (FTE) in the last five years.

To complete the application for direct entry into the EMD the applicant must meet the following requirements:

1. Have safely completed **AT LEAST 36 out of 45 (80%)** of the procedures listed in the Self-Assessment Checklist including ALL of the procedures marked as mandatory. The procedures must have been completed within the previous three years. The procedures may have been completed through either clinical practice or by simulation in a relevant course.
2. The Self-Assessment Checklist must be endorsed by a FACEM or ACEM Diplomat with whom the applicant has worked either directly or within a network, during the preceding three years. The endorsee must be reasonably satisfied that the applicant can perform the self-assessed procedures at the level of an EMC graduate.
3. Provide evidence of a current Advanced Life Support (ALS) Certificate.
4. Provide proof of currency of clinical practice i.e. current CPD certificate.
5. Signed endorsement by a FACEM or ACEM Diplomat with whom they have worked in the last three years (directly or within a network) of the applicant's knowledge of the EMC Curriculum. The endorsee must be reasonably satisfied that the applicant:
  - i. Has the fundamental knowledge and skills to apply a systematic approach to common undifferentiated presentations.
  - ii. Has the basic knowledge and skills to perform a focused assessment and provide initial treatment in a range of patients with specific common emergency presentations as described in the curriculum.
  - iii. Has fundamental knowledge and skills as described in the curriculum that complement the clinical care of any emergency patient.

The endorsee for each item need not be the same person.

If you have any questions regarding your application, please contact the College:

EMCD Training Team  
+61 3 9320 0444  
[EMCD@acem.org.au](mailto:EMCD@acem.org.au)

Please return your completed application to [EMCD@acem.org.au](mailto:EMCD@acem.org.au)

## Applicant details

Family name	
Given name	
Medical Board Registration	
Address	
State	
Postcode	
Phone	
Email	

## Category of applicant

	Fellow of ACRRM	Date Conferred
	Fellow of RACGP	Date Conferred
	Medical Practitioner	Date Conferred

‘Medical Practitioner’ applicants must have a minimum of two years full-time clinical experience (or comparable FTE) in an emergency department within the last five years. In addition, evidence of this clinical experience **MUST** be provided; for example, a term report or written statement from the relevant emergency department(s).

Emergency Department experience

Hospital	Position	Dates of Employment	FTE (0.0-1.0)

## Self-Assessment EMC Procedural Checklist

	Procedure assessed	Applicant to sign	Endorsee to sign	Unable to Assess
<b>Airway</b>	Insert oropharyngeal airway			
	Insert nasopharyngeal airway			
	Insertion of LMA			
	Simple airway manoeuvres			
<b>Breathing</b>	Bag-valve-mask ventilation			
	Deliver appropriate oxygen therapy			
	Administer nebuliser			
	Teach use of a spacer			
<b>Circulation</b>	Safe defibrillation			
	Intraosseous access			
	IV access – large bore (16G or larger)			
	Fluid resuscitation including use of blood products			
<b>Analgesia</b>	Intranasal analgesia			
	Digital nerve block			
	Parenteral analgesia			
	Limb splinting			
<b>Trauma</b>	C-Spine immobilisation			
	Apply plaster of Paris backslab to forearm			
	Apply plaster of Paris backslab to lower limb			
	Suture wound			
	Reduction of a joint dislocation			
	Infiltration of local anaesthetic			
	Needle decompression/aspiration of tension or simple pneumothorax			
	Pelvic splinting			
	Close wound with tissue adhesive			
	Interpret trauma series x-rays			

Procedure assessed		Applicant to sign	Endorsee to sign	Unable to Assess
Paediatric febrile child	Examine ear, nose and throat			
	Explain and interpret urine collection			
	Obtain and secure IV access			
Paediatric breathing difficulty	Measure SpO <sub>2</sub>			
	Interpret chest x-ray			
	Appropriate simple airway techniques			
Paediatric trauma	Appropriate fluid resuscitation			
	Appropriate analgesia			
Paediatric dehydration	Assess hydration			
	Insertion of oral or nasogastric tube			
Skin and soft tissue Injury	Apply appropriate first aid and dressing to a burn			
Early pregnancy bleeding/pain	Speculum vaginal examination and visualisation of the cervical os			
Toxicology	Appropriate dose calculation of NAC			
Ophthalmology	Removal of foreign body from eye			
Neurology	Perform BSL / ketones			
	Measure GCS			
	Conduct a mental state examination			
Miscellaneous	Insertion of a urinary catheter			
Total number of Procedures assessed		/45	/45	/45

Highlighted procedures are mandatory

I declare that I have safely completed the procedures indicated above in the last three years.

Applicant signature and date

## Endorsement

---

I confirm that I have worked with the applicant, directly or within a network, during the last three years and in this time observed this applicant in ED and believe them to be at procedural level of an EMC graduate. I have endorsed that at least 80% of the procedures as shown on the EMC Procedural Checklist have been completed to expected level, including all mandatory procedures.

In consideration of the Emergency Medicine Certificate Curriculum content, I endorse:

1. That the applicant has the fundamental knowledge and skills to apply a systematic approach to common undifferentiated presentations.
2. That the applicant has the basic knowledge and skills to perform a focused assessment and provide initial treatment in a range of patients with specific common emergency presentations as described in the certificate's curriculum.
3. That the applicant has fundamental knowledge and skills as described in the certificate's curriculum that complement the clinical care of any emergency patient.

Endorsee signature

---

Date

---

## Endorsee details

---

Name

---

ACEM Membership

---

Hospital

---

Position

---

## Applicant declaration

---

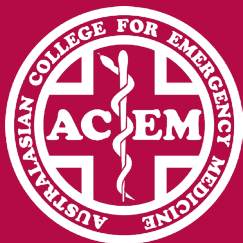
I declare that the above information completed by me is true and correct, and I undertake to advise the College immediately should circumstances arise to alter any of the responses given.

Applicant signature

---

Date

---



**Australasian College for Emergency Medicine**

34 Jeffcott St

West Melbourne VIC 3003

EMCD Training Team

+61 3 9320 0444

[EMCD@acem.org.au](mailto:EMCD@acem.org.au)

**[acem.org.au](http://acem.org.au)**