

AC820 Non-ED TS4 Application

Introduction

The Australasian College for Emergency Medicine (ACEM) accredits emergency departments as training providers for Emergency Medicine Specialists in Australia or New Zealand. Training providers are described as Sites in this application.

As part of the implementation process of the new accreditation structure in 2022, any site wishing to be accredited for Training Stage Four (TS4) is required to complete this application.

Applications that are not fully completed will be returned to the Site for completion and the accreditation process will not proceed until fully completed.

Before proceeding with completing this application, please review the following documents which can be found on our website:

- AC808 TS4 Guidelines *****New**
- AC549 FACEM Training Program Site Accreditation—Requirements
- AC550 FACEM Training Program Site Accreditation—Process Guide
- Site FAQs

Once you have completed this application, please submit it via the submit button at the end of the survey.

Please note this is the application for Non-ED TS4 accreditation. (Please use the AC819 ED TS4 application for ED.)

Please contact the accreditation team via accreditation@acem.org.au if you have any questions.

Introduction

The Australasian College for Emergency Medicine (ACEM) accredits emergency departments as training providers for Emergency Medicine Specialists in Australia or New Zealand. Training providers are described as Sites in this application.

As part of the implementation process of the new accreditation structure in 2022, any site wishing to be accredited for Training Stage Four (TS4) is required to complete this application.

Applications that are not fully completed will be returned to the Site for completion and the accreditation process will not proceed until fully completed.

Before proceeding with completing this application, please review the following documents which can be found on our website:

- AC808 TS4 Guidelines *****New**
- AC549 FACEM Training Program Site Accreditation—Requirements
- AC550 FACEM Training Program Site Accreditation—Process Guide
- Site FAQs

Once you have completed this application, please submit it via the submit button at the end of the survey.

Please note this is the application for Non-ED TS4 accreditation. (Please use the AC819 ED TS4 application for ED.)

Please contact the accreditation team via accreditation@acem.org.au if you have any questions.

Section 1: Site Details

* Title of Special Skills Placement or Placement accredited by other Colleges:

Hospital/Service contact information

Hospital/Service Name :

Street Address :

Phone :

Name of person filling in this application :

Position (eg supervisor, DEMENT) :

Email :

Yes

Has this site ever had accreditation withdrawn from a Medical College

Contact information - Hospital Executive to whom all correspondence will be directed to

Title (eg Dr/Professor/Mr) and Name :

Executive Position (eg CEO, DMS, GM) :

Phone :

Email Address :

Section 2: Site self-assessment against the non-ED TS4 requirements

This is an interim accreditation application and no additional documents are required to be submitted with this application. At your next routine inspection, on-going accreditation will either be confirmed or declined.

Domain non-ED TS4 Leadership and Management

Standard TS4 non-ED 1.1 Governance, Leadership and Management

Criterion TS4 non-ED 1.1.1 The training site rostering provides opportunities for clinical leadership

Requirement TS4 non-ED 1.1.1.1 Trainees undertake senior leadership roles (at registrar level or above)

Please provide a description of how your site meets this requirement:

Demonstrated by the following below (Please select all that are applicable)

Each Training Stage Four trainee will:

	Please select		
Lead ward rounds	<input type="checkbox"/>		
Lead team	<input type="checkbox"/>		
		yes, there is a FACEM as the second on-call	yes, there is a documented escalation strategy
be offered the opportunity to participate on the on-call roster by agreement (optional), and,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Please Select
independently lead an outpatient clinic			<input type="checkbox"/>
involved with creation of tailored management plans for complex and/or vulnerable patients			<input type="checkbox"/>
trainees have opportunities to lead discussions with patients and their family/whanau and/or carers regarding medical decisions and goals for end-of-life care			<input type="checkbox"/>
facilitate resolution of conflict involving junior staff			<input type="checkbox"/>

Non-ED TS4 1.1.1.1

Assessments that are undertaken to determine whether the learning objectives have been successfully met by the trainee:

Standard TS4 non-ED 2.1 Scholarship and Teaching
Criterion TS4 non-ED 2.1.1 The training site provides opportunities for TS4 trainees to teach junior clinicians¹ and other members of the health care team as relevant to discipline

Requirement TS4 non-ED 2.1.1.1: Trainees deliver some formal education sessions and have the responsibility to supervise and teach:

- junior clinicians¹
- other members of the health care team
- formal sessions in protected teaching time

¹Junior clinicians includes JMOs, interns, junior registrars, EMC/DIAD trainees, TS1-2 trainees but excludes medical students

Please provide a description of how your site meets this requirement:

Demonstrated by the following below (Please select all that are applicable).

Each Training Stage Four Trainee will:

	Interns and Residents	Nursing in-Service	Hospital-wide teaching	SIM	Primary Examination	Grand rounds	Cultural safety Teaching	Other
regularly participate in teaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							Please Select	
have opportunities to provide workplace-based assessments to junior doctors to junior clinicians							<input type="checkbox"/>	
deliver constructive feedback to junior medical staff and peers							<input type="checkbox"/>	
allocated regular CST for teaching activities							<input type="checkbox"/>	
teach procedural skills							<input type="checkbox"/>	
lead equipment orientation for junior clinicians							<input type="checkbox"/>	

Non-ED TS4 2.1.1.1

Assessments that are undertaken to determine whether the learning objectives have been successfully met by the trainee

Standard TS4 non-ED 3.1 Quality Management
Criterion TS4 non-ED 3.1.1 Trainees are involved in quality improvement activities

Requirement TS4 non-ED 3.1.1.1: Trainees actively participate in QI and QA activities with opportunities to lead (with consultant support)

Please provide a description on how your site meets this requirement:

Demonstrated by the following below (Please select all that are applicable)

Each Stage Four Trainee will:

Please select

manage M&M meetings	<input type="checkbox"/>
clinical audits	<input type="checkbox"/>
Risk assessments	<input type="checkbox"/>
develop / review Orientation Manuals	<input type="checkbox"/>
Rostering	<input type="checkbox"/>
involved with management of Patients' complaints	<input type="checkbox"/>
represents department in hospital-wide quality improvement activity	<input type="checkbox"/>
implement well-being programs	<input type="checkbox"/>
be allocated regular CST to perform these QA and QI activities	<input type="checkbox"/>
Other	<input type="checkbox"/>

Non-ED TS4 3.1.1.1

Assessments that are undertaken to determine whether the learning objectives have been successfully met by the trainee

Final Comments:
