



Australasian College for Emergency Medicine

Community Representative on the ACEM Board, 2025–2027

Expression of Interest Form

Expressions of Interest are invited from eligible individuals for the position of Community Representative on the Board of the Australasian College for Emergency Medicine (ACEM; the College) for the 2025-2027 term of office. Applications that reflect the diversity of the ACEM membership are encouraged. Where applicable, appointments will be made with consideration given to the objective of ensuring this diversity is reflected in the membership of the ACEM Board.

Reference documents

Details of the application process, including the eligibility criteria, are set out in the Information for Applicants. Reference should also be made to the Board Director Position Description, which accompanies the [call for Expressions of Interest](#).

Required documentation

Applicants are required to submit an Expression of Interest Form (this form), together with a current Curriculum Vitae and a completed *Consent to Act as a Director*.

Submission

Applications must be submitted by email to elections@acem.org.au by 5:00pm (AEST) on **Friday, 5 September 2025**. Please note that it is the responsibility of applicants to ensure that all requirements are met at the time of application. While applications will be checked by the College, applicants will only be advised where requirements are not met if there is adequate time in the context of normal administrative processes. No extensions will be granted to the closing date and time for applications.

Applicant Details

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	First Name	Surname	ACEM ID

In submitting this Expression of Interest, I confirm that (please check each box):

- ☐ I can provide the perspective of non-clinical individuals on emergency medicine care to the ACEM Board being that I am not a College member, not enrolled in an ACEM training program, and not otherwise ineligible for appointment pursuant to the provisions of the ACEM Constitution and/or College regulations.
- ☐ I am submitting the following documents in support of my Expression of Interest application:
 - ☐ a completed Expression of Interest Form (this form)
 - ☐ a completed *Consent to Act as a Director*; and
 - ☐ a current Curriculum Vitae.
- ☐ I understand the requirement for all appointees to College roles to complete the ACEM Core Values module and undertake to complete the module (if not previously completed) if appointed to the position of Community Representative on the ACEM Board.

<input type="text"/>	<input type="text"/>
Signature	Date

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Expression of Interest Form (cont.)

Response to Criteria

Please provide a statement of not more than 200 words in relation to each the following seven (7) criteria against which your Expression of Interest will be reviewed by the ACEM Board. A statement(s) that exceeds the word limit will not invalidate an application; however, the statement text will be cutoff at the upper word limit and the modified statement will be provided to the ACEM Board and/or its delegate for consideration.

1. *Demonstration of an appreciation of issues affecting consumers of Emergency Medicine in Australia and Aotearoa New Zealand and elsewhere as applicable to the work of ACEM.*

2. *Demonstration of an understanding of the work of ACEM in the context of its Strategic Plan and accreditation by external bodies.*

3. *Demonstration of the role of ACEM in the context of training and workforce in Australia and Aotearoa New Zealand.*

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Expression of Interest Form (cont.)

4. *Demonstration of a commitment to the work of ACEM.*

5. *Demonstration of an appreciation of the role of governance, particularly in relation to boards, in organisations such as ACEM.*

6. *Demonstration of the ability to contribute to increased diversity of the ACEM Board that is representative of the wider communities served by the College and its members.*

7. *Demonstration of the commitment to the values promoted by ACEM and the non-tolerance of discrimination, bullying and harassment, particularly in the workplace.*

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Expression of Interest Form (cont.)

ACEM Core Values Module

The [ACEM Core Values](#) of **respect, integrity, collaboration** and **equity** define the organisation's guiding principles, and underpin the way ACEM works in order to meet its vision and mission of ensuring the highest standards are maintained in the training of emergency physicians, and in the provision of emergency care to the communities of Australia and Aotearoa New Zealand. All appointees to ACEM roles and entities are required to complete the ACEM Core Values module.

Please indicate if you have completed the module:
(select which one applies)

- ☐ Yes, I have completed the ACEM Core Values module
- ☐ No, I have not completed the ACEM Core Values module but I undertake to complete if appointed as Community Representative to the ACEM Board

Supporting Statements

Statement on ACEM Core Values

In not more than 500 words, please describe how you demonstrate a commitment to all four ACEM Core Values (respect, integrity, collaboration and equity) within your workplace.

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Expression of Interest Form (cont.)

Supporting Statements (cont.)

Statement of Intent

Please provide a statement of not more than 500 words that describes the contribution you feel you could make to the ACEM Board to represent the diversity of the communities served by the College and its members, and your capacity to contribute to a positive, functional and effective Board culture.

Submission of Application

Please submit this Expression of Interest Form, together with a current Curriculum Vitae and a completed *Consent to Act as a Director* by email to elections@acem.org.au. Applications must be received by the College by not later than **5:00pm (AEST) on Friday, 5 September 2025**.

END OF EXPRESSION OF INTEREST FORM