

# Australasian College for Emergency Medicine

## Regulation C

# Assessment of Specialist International Medical Graduates

December 2023

---

ACN 009 090 715

[acem.org.au](http://acem.org.au)

## Revision History

Version	Date	Pages revised / Brief Explanation of Revision
v1	Apr-2016	Approved by Board
v2	Aug-2016	C1.1.3.1: primary degree in medicine and surgery C1.5.1: EM-WBA requirements C1.6.1, C2.2.2: EM-WBA requirements, Fellowship Examination (Clinical) eligibility
v3	Oct-2016	C1, C2: authority for assessment decisions delegated by COE to the Committee C1.5.9, C1.6.14, C2.2.5: removal from pathway to Fellowship
v4	Dec-2016	C1.5.8, C1.6.13, C2.3: election to Fellowship declaration
v5	May-2017	C1.5.4, C1.6.5: supervised clinical training C2.2.1: amended to allow for ACEM WBA requirements C1.6.4, C2.2.2.5: amended to clarify assessment requirements throughout duration C1.5.9, C1.6.14, C2.2.5: removal from pathway to Fellowship for unsatisfactory assessments
v6	Jun-2017	C1.5.1 amended to mandate participation in the ACEM Specialist CPD Program as an Educational Affiliate
v7	Apr-2018	Revisions throughout approved by Board
v8	Jun-2018	C1.5.9.2: amended to clarify exceptional circumstances warranting a granting of relief
v9	Dec-2018	C1.5.1, C1.6.1 and C2.2.2: amended to include requirement for Multi-source Feedback Assessment
v10	Aug-2019	C1.6.11: amended to clarify pro rata paediatric logbook cases C1.6.12: amended to incorporate provision for additional assessment(s) and training
v11	Dec-2019	C1.5.10, C1.6.15, C2.2.6: suspension from SIMG pathway approved by Board C1.6.11: amended to clarify WBA requirements for a required three-month period of supervised clinical training
v12	Feb-2020	C1.5.9.1, C1.6.14, C2.2.5.1: amended to clarify referral to PFRC C1.5.10.1, C1.6.15.1 and C2.2.6.1 amended to include failure to maintain registration C1.5.11, C1.6.16 and C2.2.7 approved by Board
v13	Dec-2020	Revisions throughout approved by Board and take effect 1 January 2021
v14	Oct-2021	C1.5.7, C1.6.12: amended to clarify reclassification by the Committee C1.5.9.1, C1.6.14, C2.2.5.1: amended to include additional ground for consideration for removal from pathway
v15	Feb-2022	C3: approved by Board C1.5.10.2, C1.6.15.2, C2.2.6.2: amended to reference Regulation C3
v16	Feb-2023	C1.5.10, C1.6.15 and C2.2.6: amendments to clarify provisions relating to suspension from the SIMG Pathway to Fellowship C3.1, C3.2, C3.3 and C3.4: amended to clarify that applications for reinstatement to the pathway to Fellowship may be considered by a committee convened for such a purpose
v17	Apr-2023	C1.1.3 and C1.2.7: amendments to clarify eligibility criteria for SIMG assessment C1.2.8: regulation repealed
v18	Dec-2023	Revisions throughout to align SIMG regulations with Regulation G, and to standardise terminology to align with MBA Standards.

## Contents

<b>Revision History</b>	<b>II</b>
<b>Contents</b>	<b>III</b>
<b>C1 Assessment of Specialist International Medical Graduates Applying for Recognition as a Specialist in Emergency Medicine in Australia</b>	<b>1</b>
C1.1 Application Process.....	1
C1.2 Initial Assessment.....	1
C1.3 The Interview.....	2
C1.4 Outcome of the Assessment.....	3
C1.4.2 Reporting of the Assessment Decision.....	3
C1.5 SIMG Applicants Assessed as Substantially Comparable.....	4
C1.5.4 Supervised Practice.....	5
C1.5.5 Structured References.....	5
C1.5.8 Election to Fellowship.....	6
C1.5.9 Removal from the SIMG Pathway to Fellowship.....	6
C1.5.10 Suspension from the SIMG Pathway to Fellowship.....	7
C1.5.11 Removal from the SIMG Pathway to Fellowship.....	8
C1.6 SIMG Applicants Assessed as Partially Comparable.....	8
C1.6.5 Supervised Practice.....	9
C1.6.6 Fellowship Examinations.....	10
C1.6.7 Critical Care Training.....	10
C1.6.8 Paediatric Requirement.....	11
C1.6.9 Research Requirement.....	11
C1.6.10 Structured References.....	11
C1.6.13 Election to Fellowship.....	11
C1.6.14 Removal from the SIMG Pathway to Fellowship.....	12
C1.6.15 Suspension from the SIMG Pathway to Fellowship.....	12
C1.6.16 Removal from the SIMG Pathway to Fellowship.....	13
<b>C2 Assessment of Specialist International Medical Graduates Applying for Recognition as a Specialist in Emergency Medicine in Aotearoa New Zealand</b>	<b>14</b>
C2.1 Vocational Registration.....	14
C2.2 Pathways to Fellowship.....	14
C2.2.5 Removal from Pathway to Fellowship.....	16
C2.2.6 Suspension from the SIMG Pathway to Fellowship.....	17
C2.2.7 Removal from the SIMG Pathway to Fellowship.....	17
C2.3 Election to Fellowship.....	17
<b>C3 Reinstatement to Pathway to Fellowship</b>	<b>19</b>
C3.1 Application for Reinstatement to Pathway to Fellowship.....	19
C3.2 Consideration of an Application for Reinstatement.....	19
C3.3 Appeal.....	20
C3.4 Delegation.....	20

## **C1 Assessment of Specialist International Medical Graduates Applying for Recognition as a Specialist in Emergency Medicine in Australia**

---

### **C1.1 Application Process**

- C1.1.1 Specialist International Medical Graduate applicants (SIMG applicants) seeking recognition as a specialist in emergency medicine in Australia must first apply to the Australian Medical Council (AMC) for Primary Source Verification (PSV) of both their primary and specialist medical qualifications before submitting an application for assessment to the College.
- C1.1.2 Following submission of an application for PSV, SIMG applicants seeking recognition as a specialist in emergency medicine in Australia apply directly to the College for assessment using the prescribed application form.
- C1.1.3 SIMG applicants applying for recognition as a specialist in emergency medicine in Australia must:
- C1.1.3.1 hold a primary degree in medicine and surgery issued by a medical school listed in the World Directory of Medical Schools (WDOMS) and recognised by the AMC as eligible for the AMC assessment pathways; and
  - C1.1.3.2 have satisfied and completed all training and examination requirements to practise emergency medicine and have obtained specialist recognition from a recognised college or equivalent body in their country of specialist emergency medicine training and provide evidence of eligibility for specialist registration with the appropriate authority in their country of specialist emergency medicine training;
  - C1.1.3.3 demonstrate recency of practice in the specialty of emergency medicine within the twelve (12) months prior to the date of receipt by the College of an application for assessment and have participated in a continuing professional development program; and
  - C1.1.3.4 for applications submitted on or after 1 January 2016, demonstrate that they have the necessary English language skills for the purposes of registration with the Australian Health Practitioner Regulation Agency pursuant to the Medical Board of Australia (MBA) *Registration Standard: English Language Skills*.
- C1.1.4 Applications must include all required documentation as specified by the College, together with payment of the applicable fee.
- C1.1.5 Applications will not be processed until the application form, together with all necessary documentation, as specified by the College, the assessment fee and proof of application for Primary Source Verification (PSV), utilising the processes of the AMC, have been received.
- C1.1.6 An Incomplete Application fee shall be payable for incomplete applications.
- C1.1.7 An application for assessment will lapse if payment and/or any required documentation or other information remain outstanding after six (6) months from the date of receipt of the application for assessment, with a new application required and associated fee payable.

### **C1.2 Initial Assessment**

- C1.2.1 Each application will be assessed against the requirements of FACEM for comparability to an Australian-trained specialist in emergency medicine, and will include consideration of the SIMG applicant's qualifications, previous training and assessment, recent specialist practice, CPD activity and intended scope of practice.
- C1.2.2 A Preliminary Review will be conducted by a member or members of the Panel of Assessors, appointed by the ACEM Specialist International Medical Graduate Assessment Committee (hereafter referred to as the SIMG Assessment Committee).

# Regulation C

Australasian College for Emergency Medicine

- C1.2.3 A Summary of Preliminary Review (SPR) that maps the information provided by the SIMG applicant against the College's assessment criteria will be prepared by the member or members conducting the Preliminary Review, for provision to the SIMG applicant by email, no more than 21 days after the assessment of the applicant's completed application.
- C1.2.4 The SIMG applicant will be allowed 21 days to provide clarification or provide additional information or submit additional evidence if they believe there are errors of fact, perceived gaps or omissions in the information assessed. The College will consider the SIMG applicant's response in making its interim assessment decision.
- C1.2.5 The outcome of the initial assessment will be either:
- C1.2.5.1 'not comparable to an Australian-trained Specialist in Emergency Medicine', which will be reported to the MBA as the assessment outcome; or
  - C1.2.5.2 'eligible for interview for assessment of comparability to an Australian-trained Specialist in Emergency Medicine'.
- C1.2.6 SIMG applicants assessed as 'not comparable to an Australian-trained Specialist in Emergency Medicine' will be advised that if they wish to proceed to FACEM they must enter the FACEM Training Program at the Training Stage One, having met the necessary entry requirements.
- C1.2.7 To be eligible for interview SIMG applicants must have completed a specialist training program in emergency medicine which meets the following criteria:
- (a) The program was an approved structured post-graduate training program of at least three (3) years duration with published standards that are comparable to that of the FACEM Training Program.
  - (b) The program contained a documented and systematic in-training assessment system incorporating regular, on-going formative and summative performance-based assessments, such as examinations and other assessments comparable to those undertaken by FACEM trainees.
  - (c) The program was accredited against published standards by an external body and was subjected to assessment for reaccreditation at regular intervals.
- C1.2.8 SIMG applicants assessed as 'eligible for interview' pursuant to Regulation C1.2.5.2 above will be assessed in accordance with Regulation C1.3 and all associated College policies and processes as from time to time approved or required by the College. If a SIMG applicant fails to accept an invitation to attend an interview within six (6) months of the date of notification of the outcome of the initial assessment, their application for assessment will lapse, with a new application required and associated fee payable.

## C1.3 The Interview

- C1.3.1 Following completion of the initial, paper-based assessment, the College may interview SIMG applicants assessed as eligible pursuant to Regulation C1.2.5.2.
- C1.3.2 SIMG interviews may be conducted face to face or with one or more participants attending remotely, using the available technology.
- C1.3.3 The interview will be conducted by a panel of SIMG Assessors, comprising members of the ACEM Panel of Assessors appointed for this purpose by the SIMG Assessment Committee, and shall include a Community Representative.
- C1.3.4 The interview shall proceed under the following provisions:
- (a) assessors will explore the SIMG applicant's qualifications, training, experience, recency of practice in the specialty, CPD and non-technical professional attributes, including the SIMG applicant's understanding of the importance of culturally safe and respectful practice for the community, including Aboriginal, Torres Strait Islander and Māori Peoples
  - (b) the SIMG applicant will be assessed in accordance with the comparability definitions and the College's published assessment criteria
  - (c) assessors will only ask questions that are relevant to the College assessment criteria

- (d) assessors will give the SIMG applicant an opportunity to ask questions of the interviewers about the process to ensure they understand the process and the assessment criteria
- (e) the interview shall not be used to assess an SIMG applicant's clinical competence or skills.

C1.3.5 An SIMG applicant deemed eligible for interview may not attend an interview until the PSV process for verification of their primary education and specialist training has been completed.

C1.3.6 Three (3) written referee reports must be received by the College not less than seven (7) days prior to interview.

C1.3.6.1 SIMG applicants who have applied for assessment in Australia under Regulation C1 and have been working in Emergency Medicine in Australia or New Zealand within the two (2) years prior to the interview, must include at least one (1) referee report from a medical practitioner recognised in Australia or New Zealand as a registered specialist in Emergency Medicine with whom they have worked at the Australian or New Zealand workplace.

C1.3.7 In the event that the required referee reports are not received by the College within the required timeframe, the SIMG applicant will be withdrawn from the interview and a new interview date offered. The SIMG applicant shall be responsible for any costs they incur as a result of failure to provide the required reports.

C1.3.8 In the event of the SIMG applicant being unable to attend a scheduled interview, the College will retain:

C1.3.8.1 50% of the structured interview assessment fee for cancellations less than four (4) weeks prior to the scheduled interview date,

C1.3.8.2 100% of the structured interview assessment fee for cancellations less than one (1) week prior to the scheduled interview date.

## **C1.4 Outcome of the Assessment**

C1.4.1 Following interview for assessment of comparability to an Australian-trained Specialist in Emergency Medicine, the SIMG Assessment Committee will make one of the following decisions:

C1.4.1.1 The SIMG applicant's training and experience is such that they are 'Substantially Comparable to an Australian-trained Specialist in Emergency Medicine'.

SIMG applicants assessed as Substantially Comparable are required to meet the requirements of Regulation C1.5 in order to be awarded FACEM.

C1.4.1.2 The SIMG applicant's training and experience, while not such that they are considered Substantially Comparable to an Australian-trained specialist in emergency medicine, is such that they may be considered to be 'Partially Comparable to an Australian-trained Specialist in Emergency Medicine'.

SIMG applicants assessed as Partially Comparable are required to meet the training, assessment and administrative requirements of Regulation C1.6 in order to be awarded FACEM.

C1.4.1.3 The SIMG applicant's training and experience is such that they are neither partially nor substantially comparable (i.e. 'Not Comparable') to an Australian-trained specialist in emergency medicine.

SIMG applicants assessed as 'Not Comparable' who wish to attain FACEM must enter the College specialist training program at the Training Stage One, having met the necessary entry requirements.

### **C1.4.2 Reporting of the Assessment Decision**

C1.4.2.1 SIMG applicants assessed as Substantially Comparable to an Australian-trained Specialist in Emergency Medicine will have this decision reported by the College to the MBA as an 'interim assessment'.

C1.4.2.2 SIMG applicants assessed as Partially Comparable to an Australian-trained Specialist in Emergency Medicine will have this decision reported by the College to the MBA as an 'interim assessment'.

C1.4.2.3 SIMG applicants assessed as Not Comparable to an Australian-trained Specialist in Emergency Medicine, will have this decision reported by the College to the MBA as the 'assessment outcome'.

# Regulation C

Australasian College for Emergency Medicine

- C1.4.3 The assessment decision is valid for a period of 12 months from the date of notification of the decision and an SIMG applicant cannot apply for reassessment during this period.
- C1.4.4 SIMG applicants assessed as either Substantially Comparable or Partially Comparable to an Australian-trained specialist in emergency medicine have six (6) months from the date of notification of the assessment decision in which to advise the College of their intention to proceed with the requirements specified in order to become eligible for election to Fellowship and 12 months from the date of notification of the assessment decision in which to obtain an appropriate position and commence the requirements of their pathway to Fellowship.
- C1.4.5 SIMG applicants who fail to comply with Regulation C1.4.4, will be considered by the SIMG Assessment Committee for removal from the pathway.
- C1.4.5.1 SIMG applicants so removed from the pathway will have this decision reported by the College to the MBA.
- C1.4.6 SIMG applicants who fail to comply with Regulation C1.4.4, as well as SIMG applicants assessed as Not Comparable to an Australian-trained specialist in emergency medicine, may not apply for reassessment while their assessment decision remains valid.
- C1.4.7 An SIMG applicant may apply for reassessment of comparability when the assessment outcome is no longer valid and only if they can provide evidence of a further significant period of training and/or experience that is verifiable and acceptable to the College.

## **C1.5 SIMG Applicants Assessed as Substantially Comparable**

- C1.5.1 SIMG applicants assessed as Substantially Comparable to an Australian-trained specialist in emergency medicine (Substantially Comparable SIMGs) will be eligible for election to Fellowship following satisfactory completion of:
- C1.5.1.1 up to 12 FTE months (with a minimum of three (3) FTE months) of supervised practice in the field of emergency medicine in a position in Australia prospectively approved by the SIMG Assessment Committee, with the duration of the required period determined by the SIMG Assessment Committee and advised at the time of notification of the assessment decision; and
- C1.5.1.2 completion of satisfactory three-monthly Work Performance Reports throughout that period; and
- C1.5.1.3 completion of the equivalent number of months of Continuing Professional Development (CPD) activities in the ACEM Specialist CPD program as an Educational Affiliate; and
- C1.5.1.4 completion to the satisfaction of the SIMG Assessment Committee of a set of structured references from three (3) FACEMs in the Department in which the supervised practice was undertaken; and
- C1.5.1.5 the following Emergency Medicine Workplace-Based Assessments (EM-WBAs):
- (a) two (2) shift reports every three (3) calendar months, reflective of the performance of a newly elected FACEM; and
  - (b) one (1) Direct Observation of Procedural Skills (DOPS) demonstrating intubation/RSI skills;
- C1.5.1.6 completion to the satisfaction of the SIMG Assessment Committee of a Multisource Feedback Assessment; and
- C1.5.1.7 such other assessment(s) as the College may from time to time require.
- C1.5.2 Substantially Comparable SIMGs have two (2) calendar years from the date on which they commence supervised practice in a position approved by the College for the purposes of meeting the requirements of Regulation C1.5.1.1, in which to provide evidence of satisfactory completion of the requirements of Regulation C1.5.1.
- C1.5.2.1 Substantially Comparable SIMGs undertaking fractional (part-time) work must also remain within the maximum limit allowed for completion of the requirements of Regulation C1.5.1.

C1.5.2.2 If the College determines that a Substantially Comparable SIMG requires more than 12 FTE months supervised practice to demonstrate the required standard, then the SIMG applicant cannot be assessed as substantially comparable and will be assessed initially or re-assessed subsequently (on the basis of a pathway review), as partially comparable or not comparable.

C1.5.3 Substantially Comparable SIMGs who commence the requirements of Regulation C1.5.1 for the purposes of becoming eligible for election to Fellowship may not apply for reassessment within the timeframe specified for the completion of those requirements.

#### **C1.5.4 Supervised Practice**

C1.5.4.1 For the purposes of Regulation C1.5.1.1, 12 months' supervised practice is defined as a minimum of 47 weeks completed full-time work, with the definition of shorter periods of work being determined on a pro rata basis. The College defines fractional (part-time) supervised practice as practice undertaken between 0.5 and full-time practice (1.0) at the relevant site for the relevant period of practice. Supervised practice will be recognised on the basis of the period of practice (in calendar weeks) multiplied by the relevant time fraction. Fractional supervised practice has pro rata leave entitlement. Appointments of less than three (3) FTE months will not be considered in assessing duration of supervised practice.

C1.5.4.2 An annual fee will be payable to ACEM during the period of supervised practice.

C1.5.4.3 Applications for prospective approval of a supervised practice position, for the purposes of meeting the requirements of Regulation C1.5.1.1, must be submitted prior to commencing the period of supervised practice. Applications submitted after a Substantially Comparable SIMG has commenced the position will only be approved from the date the application is received by the College.

C1.5.4.4 Substantially Comparable SIMGs, for the purposes of meeting the requirements of Regulation C1.5.1.1, in a position of supervised practice in the field of emergency medicine must ensure they comply with the MBA's *Guidelines: Supervised practice for international medical graduates*.

C1.5.4.5 Formal SIMG Performance Assessment Reports, in the format specified by the College, must be submitted every three (3) calendar months.

Failure to submit any SIMG Performance Assessment Report to the College within four (4) weeks of completion of that period of work will, for the purposes of meeting the requirements of Regulation C1.5.1.1, invalidate that period of supervised practice.

C1.5.4.6 SIMG Performance Assessment Reports where the overall performance is assessed as 'satisfactory' will be reviewed by the Chair of the SIMG Assessment Committee.

C1.5.4.7 SIMG Performance Assessment Reports where the overall performance is assessed as 'unsatisfactory' will be reviewed by the SIMG Assessment Committee, which will determine the area(s) of concern in relation to performance to be communicated to the Substantially Comparable SIMG.

The Substantially Comparable SIMG will also be advised that if any future SIMG Performance Assessment Report is assessed as 'unsatisfactory' they will be considered for removal from their pathway to Fellowship pursuant to Regulation C1.5.9.

C1.5.4.8 The required period of supervised practice in the field of emergency medicine shall be deemed to have been successfully completed upon receipt by the College of the requisite number of satisfactory SIMG Performance Assessment Reports that cumulatively cover the FTE period required under Regulation C1.5.1.1 and that relate to position(s) approved by the College pursuant to Regulation C1.5.4.3.

#### **C1.5.5 Structured References**

C1.5.5.1 Prior to the commencement of the final three (3) FTE months of supervised practice, the Substantially Comparable SIMG shall advise the College of three (3) FACEMs in the Department in which the supervised practice is to be undertaken, for the purposes of the set of Structured References required under Regulation C1.5.1.3.



C1.5.5.2 The set of Structured References will be reviewed by the SIMG Assessment Committee, which will determine whether this requirement has been satisfactorily completed.

C1.5.5.3 Where the SIMG Assessment Committee determines that a set of Structured References is not satisfactory, an SIMG assessed as Substantially Comparable to an Australian-trained specialist in emergency medicine may be required to undertake a further additional period of supervised practice in the field of emergency medicine.

Any additional period of supervised practice required as a result of an unsatisfactory set of Structured References must comply with Regulations C1.5.3 and C1.5.4 above. The additional period shall be not greater than three (3) FTE months, with a new set of Structured References required in accordance with this regulation, Regulation C1.5.5.

C1.5.6 Following satisfactory completion of all applicable requirements stipulated in Regulation C1.5.1, the College will recommend to the MBA that the Substantially Comparable SIMG be granted recognition as a specialist in emergency medicine and the Substantially Comparable SIMG will be eligible to apply for election to Fellowship. The recommendation will be reported by the College to the MBA as a 'final assessment'.

C1.5.7 Where any assessment(s) indicate the inability of a Substantially Comparable SIMG to work at specialist level in Australia without further training, the Substantially Comparable SIMG may be reclassified by the SIMG Assessment Committee to either 'Partially Comparable to an Australian-trained specialist in emergency medicine' or 'Not Comparable to an Australian-trained specialist in emergency medicine'. Where the Substantially Comparable SIMG is proposed to be reclassified as Not Comparable to an Australian-trained specialist in emergency medicine, the processes outlined in Regulation C1.5.9 and any associated regulations will apply. The MBA will be notified of any change in status of the Substantially Comparable SIMG by means of a revised 'interim assessment' or a 'final assessment', as applicable.

## **C1.5.8 Election to Fellowship**

C1.5.8.1 Substantially Comparable SIMGs who have satisfactorily completed all applicable requirements stipulated in Regulation C1.5.1 and who seek election to Fellowship should submit an application for election to Fellowship to the College on the prescribed form, together with payment of the prescribed fee and any other documentation specified on that form and in these regulations.

C1.5.8.2 The date of Fellowship shall be the date of COE approval of the application for election to Fellowship.

C1.5.8.3 Eligible Substantially Comparable SIMGs seeking election to Fellowship must also submit a completed Declaration relating to matters that may affect an individual's Fellowship pursuant to the relevant clauses of section 4 of the ACEM Constitution.

C1.5.8.4 Eligible Substantially Comparable SIMGs will not be considered for election to Fellowship until a completed Declaration has been returned to the College and reviewed.

C1.5.8.5 Where a completed Declaration indicates matters that may potentially have an effect on an individual's Fellowship pursuant to the relevant clauses of section 4 of the Constitution, the matter will be referred in the first instance to the Censor-in-Chief and the Chief Executive Officer.

The Censor-in-Chief in consultation with the Chief Executive Officer will determine whether the matters are such that they be:

- dealt with under relevant provisions of Clause 4.2 or 4.3 of the Constitution as applicable; or
- referred under the *Complaints Policy* (COR166) to the Complaints Committee; or
- noted with no further action taken.

C1.5.8.6 A Substantially Comparable SIMG will not be considered for election to Fellowship while matters declared are being considered under Regulation C1.5.8.5.

## **C1.5.9 Removal from the SIMG Pathway to Fellowship**

C1.5.9.1 Unless the SIMG Assessment Committee accepts that there are exceptional circumstances that warrant a granting of special consideration, a Substantially Comparable SIMG who commences the

# Regulation C

Australasian College for Emergency Medicine

requirements of Regulation C1.5.1 will be referred to the Pathway to Fellowship Review Committee (PFRC) for consideration for removal from their pathway to Fellowship if they:

- (a) fail to achieve eligibility for election to Fellowship within the timeframe specified in these Regulations or their circumstances become such that they reach a point where it is not possible under these regulations for election to be achieved within the specified timeframe; or
- (b) have two (2) SIMG Performance Assessment Reports where the overall performance is assessed by the SIMG Assessment Committee as 'unsatisfactory'; or
- (c) are reclassified by the SIMG Assessment Committee as Not Comparable to an Australian trained specialist in emergency medicine; or
- (d) engage in conduct contrary or derogatory to or inconsistent with the principles, ethics, dignity, standards or purposes of the College.

C1.5.9.2 At least 28 days prior to the meeting at which an SIMG applicant is to be considered by the SIMG Assessment Committee for removal from their pathway to Fellowship, the SIMG will be informed in writing and advised:

- of the ground(s) on which they may be removed from their pathway to Fellowship;
- that unless the SIMG Assessment Committee accepts that there are exceptional circumstances that warrant a granting of special consideration, and that in the entirety of the circumstances, a granting of relief is warranted, they will be referred to the PFRC for consideration for removal from their pathway to Fellowship in accordance with Regulation A5;
- the date on which their removal from their pathway to Fellowship is to be considered;
- that they are entitled to provide a written submission for consideration by the SIMG Assessment Committee of any exceptional circumstances (as described in the College's *Exceptional Circumstances and Special Consideration Policy*), but that they are not entitled to attend in person or through a representative;
- that any information they wish to have considered by the SIMG Assessment Committee should be provided in writing to the College not less than 14 days prior to the meeting at which their removal from their pathway to Fellowship is to be considered.

C1.5.9.3 The SIMG Assessment Committee may:

- (a) Resolve that, on the basis of the materials presented to it, the SIMG be permitted to remain on their pathway to Fellowship and the revised timeframe in which they are required to complete the requirements of this pathway.
- (b) Recommend to PFRC that, on the basis of the materials presented to it, the SIMG be removed from their pathway to Fellowship.

C1.5.9.4 An SIMG removed from their pathway to Fellowship pursuant to a decision of COE on the recommendation of the PFRC will have this decision reported by the College to the MBA as a 'final assessment'.

## C1.5.10 Suspension from the SIMG Pathway to Fellowship

C1.5.10.1 Unless the Board or Council of Education, in their absolute discretion, resolve otherwise, a Substantially Comparable SIMG whose medical registration is suspended for any reason, or has conditions applied that restricts their ability to undertake fully the requirements of Regulation C1.5.1, or who fails, for whatever reason, to maintain registration with the MBA, shall automatically be suspended, and shall not:

- (a) be entitled to undertake any assessment required pursuant to Regulation C1.5.1;
- (b) be entitled to accrue or be credited with completion of any period of supervised practice during the period of suspension;
- (c) hold themselves to be a Substantially Comparable SIMG on the pathway to eligibility for election to Fellowship; or

(d) be entitled to any benefits or entitlements under the SIMG assessment pathway.

C1.5.10.2 Pursuant to the provisions of Regulation C3 and upon an application by the Substantially Comparable SIMG, the Board, Council of Education, or a Committee convened for such purpose may determine to lift the SIMG's suspension with or without the payment of a further fee and subject to any conditions imposed by the Board, Council of Education, or Committee, as applicable.

C1.5.10.3 The length of any suspension pursuant to this regulation shall not affect the timeframes for completion of the requirements of Regulation C1.5.1.

C1.5.10.4 Any Substantially Comparable SIMG who is suspended pursuant to this regulation may, during the period of their suspension, also be subject to consideration by the Complaints Committee or other College body pursuant to College regulations and policies.

## **C1.5.11 Removal from the SIMG Pathway to Fellowship**

C1.5.11.1 A Substantially Comparable SIMG who has their medical registration terminated or cancelled by the MBA, shall automatically be removed from the pathway to Fellowship. Any removal from the pathway to Fellowship pursuant to this regulation shall not be subject to reconsideration, review or appeal under College processes.

C1.5.11.2 The MBA will be notified of this change in the status of the Substantially Comparable SIMG by means of a 'final assessment'.

## **C1.6 SIMG Applicants Assessed as Partially Comparable**

C1.6.1 SIMG applicants assessed as Partially Comparable to an Australian-trained specialist in emergency medicine shall be required to satisfactorily complete one or more of the following as prescribed by the College as a Partially Comparable SIMG:

C1.6.1.1 a maximum of 24 FTE months (with a minimum of six (6) FTE months) of prospectively approved supervised practice, with the following Emergency Medicine Workplace-Based Assessments (EM-WBAs) at the rate and minimum complexity as below:

- (a) Case-based Discussions (CbD): one (1) per three (3) calendar month period with a minimum 50% of the total completed while undertaking approved supervised practice being of high complexity,
  - (b) Direct Observation of Procedural Skills (DOPS): one (1) per three (3) calendar month period and at least one (1) RSI/intubation DOPS completed,
  - (c) Mini-Clinical Evaluation Exercise (Mini-CEX): one (1) per six (6) calendar month period with a minimum 67% of the total completed while undertaking approved supervised practice being of high complexity, and
  - (d) Shift Report: one (1) per six (6) calendar month period; and
- one or more of the following may also be required:
- (e) three (3) FTE months of Critical Care training
  - (f) the paediatric requirement (a logbook requirement to be completed at a rate of 40 logged cases per three (3) FTE months of required supervised practice, of which at least ten (10) encounters fall into categories 1, 2 or 3 of the Australasian Triage Scale
  - (g) a specified period of prospectively approved supervised practice in an identified setting.

Note: SIMG applicants assessed prior to 1 January 2021 as requiring three (3) FTE months of prospectively approved supervised practice must complete all four of the EM-WBAs listed above i.e. (a), (b), (c) and (d).

C1.6.1.2 the Fellowship Written Examination;

C1.6.1.3 the Fellowship Clinical Examination (OSCE);

C1.6.1.4 the research requirement as specified in Regulation C1.6.9;

- C1.6.1.5 completion to the satisfaction of the SIMG Assessment Committee of a set of structured references from three (3) FACEMs;
- C1.6.1.6 completion to the satisfaction of the SIMG Assessment Committee of a Multisource Feedback Assessment; and
- C1.6.1.7 such other assessment(s) as the College may from time to time require.

The specific requirements a Partially Comparable SIMG is required to satisfactorily complete under Regulation C1.6.1 in order to be eligible for election to Fellowship shall be stipulated by the SIMG Assessment Committee.

- C1.6.2 To be considered Partially Comparable, an SIMG applicant must satisfy the College that they will be able to reach the standard of an Australian trained specialist (at the level of a newly elected FACEM), within a maximum period of 24 FTE months supervised practice, including completing any further training with associated assessment(s).
- C1.6.2.1 If the College determines an SIMG applicant requires more than 24 FTE months of supervised practice and further training to reach the required standard, then the SIMG applicant will be assessed initially or subsequently (on the basis of a pathway review) as not comparable.
- C1.6.2.2 The requirements of Regulation C1.6.1 that the Partially Comparable SIMG is required to complete may be completed concurrently; however:
- (a) A Partially Comparable SIMG undertaking fractional (part-time) supervised practice, must complete all requirements within four (4) calendar years of the date of commencement in a position approved by the College for the purposes of Regulation C1.6.1.1.
  - (b) A Partially Comparable SIMG who has successfully completed the requirements as per Regulation C1.6.1, except for the Fellowship Written Examination and/or the Fellowship Clinical Examination (OSCE) may continue on the SIMG pathway within the maximum timeframe of four (4) years, provided they:
    - continue to be on the ACEM SIMG pathway;
    - meet the requirements of their limited or provisional registration; and
    - comply with any applicable College policies, such as the maximum number of examination attempts permitted.
- C1.6.3 SIMG applicants who commence the applicable requirements of Regulation C1.6.1 as a Partially Comparable SIMG for the purpose of becoming eligible for election to Fellowship may not apply for reassessment within the timeframe specified for the completion of those requirements.
- C1.6.4 To be eligible to undertake any of the applicable assessment requirements of Regulation C1.6.1, the Partially Comparable SIMG must occupy a position under supervision prospectively approved by the College for this purpose and must continue to do so until all assessment requirements are complete, during which time the Partially Comparable SIMG must continue to submit to the College SIMG In-Training Assessments every three (3) calendar months and EM-WBAs at the rate and complexity specified in Regulation C1.6.1.1. An annual fee will be payable to ACEM during this period.

## **C1.6.5 Supervised Practice**

- C1.6.5.1 For the purposes of Regulation C1.6.1.1, 12 months supervised practice is defined as a minimum of 47 weeks completed full-time supervised practice, with the definition of shorter periods of work being determined on a pro rata basis. The College defines fractional (part-time) supervised practice as practice undertaken between 0.5 and full-time practice (1.0) at the relevant site for the relevant period of practice. Supervised practice will be recognised on the basis of the period of practice (in calendar weeks) multiplied by the relevant time fraction. Fractional supervised practice has pro rata leave entitlement. Appointments of less than three (3) FTE months will not be considered in assessing duration of completed supervised practice.
- C1.6.5.2 Applications for prospective approval of a supervised practice position, for the purposes of meeting the requirements of Regulation C1.6.1.1, must be submitted to the College prior to commencing supervised practice. Applications submitted after a Partially Comparable SIMG has commenced the position will only be approved from the date the application is received by the College.

- C1.6.5.3 A supervised practice position is approved for a maximum of 12 calendar months and a new application for approval must be submitted each and every 12 calendar months until such time as the requirements stipulated in Regulation C1.6.1.1 have been satisfactorily completed.
- C1.6.5.4 Partially Comparable SIMGs working, for the purposes of meeting the requirements of Regulation C1.6.1.1, in a supervised practice position must ensure they comply with the MBA's *Guidelines: Supervised practice for international medical graduates*.
- C1.6.5.5 Formal SIMG In-Training Assessments, in the format specified by the College, must be submitted every three (3) calendar months.
- C1.6.5.6 Failure to submit any SIMG In-Training Assessment to the College within four (4) weeks of completion of that period of supervised practice will, for the purposes of meeting the requirements of Regulation C1.6.1.1, invalidate that period of supervised practice.
- C1.6.5.7 SIMG In-Training Assessments where the overall performance is assessed as 'satisfactory' will be reviewed by the Chair of the SIMG Assessment Committee.
- C1.6.5.8 SIMG In-Training Assessments where the overall performance is assessed as 'unsatisfactory' will be reviewed by the SIMG Assessment Committee, which will determine the area(s) of concern in relation to performance to be communicated to the Partially Comparable SIMG.
- The Partially Comparable SIMG will also be advised that if any future SIMG In-Training Assessment is assessed as 'unsatisfactory' they will be considered for removal from their pathway to Fellowship pursuant to Regulation C1.6.14.
- C1.6.5.9 The required period of supervised practice in the field of emergency medicine shall be deemed to have been successfully completed upon receipt by the College of the requisite number of satisfactory SIMG In-Training Assessments that cumulatively cover the minimum FTE period required under Regulation C1.6.1.1 and that relate to supervised practice position(s) approved by the College pursuant to Regulation C1.6.5.2.

## C1.6.6 Fellowship Examinations

- C1.6.6.1 To be eligible to sit the Fellowship Written Examination, a Partially Comparable SIMG must:
- be formally registered with the College as a Partially Comparable SIMG, and
  - hold an appropriate level of registration to practise medicine in either Australia or New Zealand, and
  - have no financial debts to the College.
- C1.6.6.2 To be eligible to sit the Fellowship Clinical Examination (OSCE), a Partially Comparable SIMG must:
- be formally registered with the College as a Partially Comparable SIMG, and
  - hold an appropriate level of registration to practise medicine in either Australia or New Zealand, and
  - where required to complete the Fellowship Written Examination, have satisfactorily done so, and
  - have completed the research requirement or obtained exemption from this requirement, and
  - have no financial debts to the College.
- C1.6.6.3 With the exception of the above specified eligibility requirements, Partially Comparable SIMGs required to satisfactorily complete the Fellowship Examinations are otherwise bound by Regulation G5.

## C1.6.7 Critical Care Training

- C1.6.7.1 Partially Comparable SIMGs required to complete Critical Care training must meet the requirements of Regulation G2.3.5, save that only three (3) FTE months of satisfactory training is required.

C1.6.7.2 Partially Comparable SIMGs undertaking Critical Care training must also ensure they comply with the requirements of Regulation C1.6.5.

## **C1.6.8 Paediatric Requirement**

C1.6.8.1 Partially Comparable SIMGs required to complete the paediatric requirement as specified in Regulation C1.6.1(f) must undertake the logbook encounters in Australia or New Zealand.

C1.6.8.2 Partially Comparable SIMGs undertaking the paediatric requirement must also ensure they comply with the requirements of Regulation C1.6.5.

## **C1.6.9 Research Requirement**

C1.6.9.1 Partially Comparable SIMGs required to complete the research requirement must meet the comparable requirements of Regulation G4, as determined by the Chair/Deputy Chairs of the SIMG Assessment Committee or its representative(s).

## **C1.6.10 Structured References**

C1.6.10.1 Where the Partially Comparable SIMG anticipates that they will meet the final assessment requirement(s) within the next three (3) FTE months, the Partially Comparable SIMG shall advise the College of three (3) FACEMs in the Department in which the supervised practice is to be undertaken for the purposes of the set of Structured References required under Regulation C1.6.1.5.

C1.6.10.2 The set of structured references will be reviewed by the SIMG Assessment Committee, which will determine whether this requirement has been satisfactorily completed.

C1.6.10.3 If satisfactory, structured references will remain valid for a period of 12 calendar months from the end-date of the supervised practice period to which they relate. At the end of that 12-month period, they shall become invalid through expiration of time and a further set of structured references will be required if the Partially Comparable SIMG has not yet satisfactorily completed all requirements of Regulation C1.6.1.

C1.6.11 Following satisfactory completion of all applicable requirements of Regulation C1.6.1, the College will recommend to the MBA that the Partially Comparable SIMG be granted recognition as a specialist in emergency medicine and the Partially Comparable SIMG will be eligible to apply for election to Fellowship. Partially Comparable SIMGs will have the recommendation reported by the College to the MBA as a 'final assessment'.

C1.6.12 Where any assessment(s) indicate the inability of a Partially Comparable SIMG to function at a level that will enable them to complete the requirements of their pathway to Fellowship within the timeframe permitted, the Partially Comparable SIMG may be required to undertake additional assessments and corresponding prospectively approved supervised practice, in accordance with Regulation C1.6.1, as determined by the SIMG Assessment Committee or reclassified by the SIMG Assessment Committee to 'Not Comparable to an Australian-trained specialist in emergency medicine'. Where the Partially Comparable SIMG is proposed to be reclassified as Not Comparable to an Australian-trained specialist in emergency medicine', the processes outlined in Regulation C1.5.9 and any associated regulations will apply. The MBA will be notified of any change in status of the Partially Comparable SIMG by means of a 'final assessment'.

## **C1.6.13 Election to Fellowship**

C1.6.13.1 Partially Comparable SIMGs who have satisfactorily completed all applicable requirements of Regulation C1.6.1 and who seek election to Fellowship should submit an application for election to Fellowship to the College on the prescribed form, together with payment of the prescribed fee and any other documentation specified on that form and in these regulations.

C1.6.13.2 The date of Fellowship shall be the date of COE approval of the application for election to Fellowship.

C1.6.13.3 Eligible Partially Comparable SIMGs seeking election to Fellowship must also submit a completed Declaration relating to matters that may affect an individual's Fellowship pursuant to the relevant clauses of section 4 of the ACEM Constitution.

C1.6.13.4 Eligible Partially Comparable SIMGs will not be considered for election to Fellowship until a completed Declaration has been returned to the College and reviewed.

C1.6.13.5 Where a completed Declaration indicates matters that may potentially have an effect on an individual's Fellowship pursuant to the relevant clauses of section 4 of the Constitution, the matter will be referred in the first instance to the Censor-in-Chief and the Chief Executive Officer.

The Censor-in-Chief in consultation with the Chief Executive Officer will determine whether the matters are such that they be:

- dealt with under relevant provisions of Clause 4.2 or 4.3 of the Constitution as applicable; or
- referred under the *Complaints Policy* (COR166) to the Complaints Committee; or
- noted with no further action taken.

C1.6.13.6 A Partially Comparable SIMG will not be considered for election to Fellowship while matters declared are being considered under Regulation C1.6.13.5.

#### **C1.6.14 Removal from the SIMG Pathway to Fellowship**

Unless the SIMG Assessment Committee accepts that there are exceptional circumstances that warrant a granting of special consideration and the Partially Comparable SIMG has not otherwise been reclassified pursuant to Regulation C1.6.12 above, a Partially Comparable SIMG who commences the applicable requirements of Regulation C1.6.1 will be referred to the Pathway to Fellowship Review Committee (PFRC) for consideration for removal from their pathway to Fellowship if they:

- (a) fail to achieve eligibility for election to Fellowship within the timeframe specified in these Regulations or their circumstances become such that they reach a point where it is not possible under these regulations for election to be achieved within the specified timeframe; or
- (b) have two (2) SIMG In-Training Assessments where the overall performance is assessed as 'unsatisfactory' by the SIMG Assessment Committee; or
- (c) are reclassified by the SIMG Assessment Committee as Not Comparable to an Australian trained specialist in emergency medicine; or
- (d) engage in conduct contrary or derogatory to or inconsistent with the principles, ethics, dignity, standards or purposes of the College.

Consideration of removal from the pathway to Fellowship shall be conducted according to the process outlined in Regulation C1.5.9.

#### **C1.6.15 Suspension from the SIMG Pathway to Fellowship**

C1.6.15.1 Unless the Board or Council of Education, in their absolute discretion, resolve otherwise, a Partially Comparable SIMG whose medical registration is suspended for any reason, or has conditions applied that restricts their ability to undertake fully the requirements of Regulation C1.6.1, or who fails, for whatever reason, to maintain registration with the MBA, shall automatically be suspended from their SIMG Pathway to Fellowship, and shall not:

- (a) be entitled to undertake any assessment required pursuant to Regulation C1.6.1;
- (b) be entitled to accrue or be credited with any supervised practice undertaken during the period of suspension from their SIMG Pathway;
- (c) hold themselves to be a Partially Comparable SIMG on the pathway to eligibility for election to Fellowship; or
- (d) be entitled to any benefits or entitlements under the SIMG assessment pathway.

C1.6.15.2 Pursuant to the provisions of Regulation C3 and upon an application by the Partially Comparable SIMG, the Board, Council of Education, or a Committee convened for such purpose may determine to lift a Partially Comparable SIMG's suspension from the SIMG Pathway with or without the payment of a further fee and subject to any conditions imposed by the Board or Council as applicable.

C1.6.15.3 The length of any suspension pursuant to this regulation shall not affect the timeframes for completion of the requirements of Regulation C1.6.1.

# Regulation C

Australasian College for Emergency Medicine

C1.6.15.4 Any Partially Comparable SIMG who is suspended from training pursuant to this regulation may, during the period of their suspension, also be subject to consideration by the Complaints Committee or other College body pursuant to College regulations and policies.

## **C1.6.16 Removal from the SIMG Pathway to Fellowship**

C1.6.16.1 A Partially Comparable SIMG who has their medical registration terminated or cancelled by the MBA, shall automatically be removed from supervised practice and the pathway to Fellowship. Any removal from supervised practice and the pathway to Fellowship pursuant to this regulation shall not be subject to reconsideration, review or appeal under College processes.

C1.6.16.2 The MBA will be notified of this change in the status of the Partially Comparable SIMG by means of a 'final assessment'.



## **C2 Assessment of Specialist International Medical Graduates Applying for Recognition as a Specialist in Emergency Medicine in Aotearoa New Zealand**

---

### **C2.1 Vocational Registration**

- C2.1.1 For the purposes of the granting of vocational registration to practice in New Zealand, the assessment of Specialist International Medical Graduates (SIMGs) in Emergency Medicine shall be conducted in accordance with the regulations and requirements of the Medical Council of New Zealand (MCNZ), with the College acting as a Vocational Education and Advisory Body (VEAB) for the MCNZ.
- C2.1.2 SIMG applicants seeking recognition as a specialist in emergency medicine in New Zealand apply directly to the MCNZ. Eligible applications are forwarded by the MCNZ to the College for advice on the SIMG applicant's suitability for vocational registration. The College shall conduct the initial paper assessment of SIMG applicants and, if deemed suitable, the subsequent interview process. The interview assessment shall be undertaken by a panel of assessors appointed for that purpose by the ACEM SIMG Assessment Committee. The MCNZ will then determine whether the SIMG applicant is suitable for provisional registration within a vocational scope via:
- (a) the supervision pathway; or
  - (b) the assessment pathway.
- C2.1.3 SIMG applicants who have applied for assessment in New Zealand under Regulations C2, and have been working in Emergency Medicine in Australia or New Zealand within the two (2) years prior to interview, must include at least one (1) referee report from a medical practitioner recognised in Australia or New Zealand as a registered specialist in Emergency Medicine with whom they have worked at the Australian or New Zealand workplace.

### **C2.2 Pathways to Fellowship**

For the purposes of the granting of Fellowship of ACEM, the pathways shall be as follows:

- C2.2.1 SIMG applicants who are identified in the assessment process undertaken by the College acting as a VEAB for the MCNZ as having qualifications 'equivalent to' those of a specialist in emergency medicine vocationally trained in New Zealand shall be eligible to apply for election to Fellowship under Regulation C2.3 upon being granted registration within the vocational scope of practice by the MCNZ and completion of any Workplace-Based Assessment requirements prescribed by the College.
- C2.2.2 SIMG applicants who are identified in the assessment process undertaken by the College acting as a VEAB for the MCNZ as having qualifications 'as satisfactory as' those of a specialist in emergency medicine vocationally trained in New Zealand and where that advice is accepted by the MCNZ, shall be eligible to apply for election to Fellowship under Regulation C2.3 after:
- C2.2.2.1 having been granted registration within the vocational scope of practice by the MCNZ; and
- C2.2.2.2 satisfactorily completing one or more of the following as prescribed by the College as an 'As Satisfactory As' SIMG:
- (a) prospectively approved supervised practice, with the following Emergency Medicine Workplace-Based Assessments (EM-WBAs) at the rate and minimum complexity as below:
    - Case-based Discussions (CbD): one (1) per three (3) calendar month period with a minimum 50% of the total completed while undertaking approved supervised practice being of high complexity,
    - Direct Observation of Procedural Skills (DOPS): one (1) per three (3) calendar month period and at least one (1) RSI/intubation DOPS completed,
    - Mini-Clinical Evaluation Exercise (Mini-CEX): one (1) per six (6) calendar month period with a minimum 67% of the total completed while undertaking approved supervised practice being of high complexity, and
    - Shift Report: one (1) per six (6) calendar month period;

# Regulation C

Australasian College for Emergency Medicine

- (b) three (3) FTE months of Critical Care training;
- (c) the paediatric requirement as specified in Regulation C1.6.1.1(f);
- (d) a specified period of prospectively approved supervised practice in an identified setting;
- (e) the Fellowship Written Examination;
- (f) the Fellowship Clinical Examination (OSCE);
- (g) the research requirement as specified in Regulation C1.6.9;
- (h) completion to the satisfaction of the SIMG Assessment Committee of a Multi-source Feedback Assessment; and
- (i) such other assessment(s) as the College may from time to time require.

The specific requirement(s) an 'As Satisfactory As' SIMG is required to satisfactorily complete under Regulation C2.2.2.2 in order to be eligible for election to Fellowship shall be stipulated by the SIMG Assessment Committee. Such requirements may be undertaken concurrently during the period of provisional registration within the vocational scope.

- C2.2.2.3 (a) To be considered 'As Satisfactory As' a specialist in emergency medicine vocationally trained in New Zealand, a SIMG applicant must satisfy the College that they will be able to reach the standard of an Australasian trained specialist (at the level of a newly elected FACEM), within a maximum period of 24 FTE months supervised practice, including completing any further training with associated assessment(s).
- (b) If the College determines a SIMG applicant requires more than 24 FTE months of supervised practice and further training to reach the required standard, then the SIMG applicant will be assessed initially or reassessed subsequently (on the basis of a pathway review) as not comparable.
- (c) 'As Satisfactory As' SIMGs undertaking fractional (part-time) training, must complete all requirements within four (4) calendar years of the date of commencement in a position approved by the College for the purposes of Regulation C2.2.2.2.
- (d) An 'As Satisfactory As' SIMG who has successfully completed the requirements as per Regulation C2.2.2.2, except for the Fellowship Written Examination and/or the Fellowship Clinical Examination (OSCE) may continue on the SIMG pathway within the maximum timeframe of four (4) years, provided they:
- continue to be on the ACEM SIMG pathway
  - meet the requirements of their vocational registration
  - comply with any applicable college policies, such as the maximum number of examination attempts permitted.
- C2.2.2.4 'As Satisfactory As' SIMGs who commence the applicable requirements of Regulation C2.2.2 may not apply to the College for reassessment within the timeframe specified for the completion of those requirements.
- C2.2.2.5 To be eligible to undertake any of the applicable assessment requirements of Regulation C2.2.2, the 'As Satisfactory As' SIMG must occupy a position under supervision prospectively approved by the College for this purpose and must continue to do so until all assessment requirements are complete, during which time the 'As Satisfactory As' SIMG must continue to submit to the College SIMG In-Training Assessments every three (3) calendar months and EM-WBAs at the rate and complexity specified in Regulation C2.2.2.2. An annual fee will be payable to ACEM during this period.
- C2.2.2.6 Where satisfactory completion of the Fellowship Written Examination is required, the 'As Satisfactory As' SIMG must:
- (a) be formally registered with the College as an 'As Satisfactory As' SIMG, and
  - (b) hold an appropriate level of registration to practise medicine in either Australia or New Zealand, and

- (c) have no financial debts to the College.

The 'As Satisfactory As' SIMG shall otherwise be bound by Regulation G5.

C2.2.2.7 Where satisfactory completion of the Fellowship Clinical Examination (OSCE) is required, the 'As Satisfactory As' SIMG must:

- (a) be formally registered with the College as an 'As Satisfactory As' SIMG, and
- (b) hold an appropriate level of registration to practise medicine in either Australia or New Zealand, and
- (c) where required to complete the Fellowship Written Examination, have satisfactorily done so, and
- (d) have completed the research requirement as specified in Regulation C1.6.9 or obtained exemption from this requirement, and
- (e) have no financial debts to the College.

The 'As Satisfactory As' SIMG shall otherwise be bound by Regulation G5.

C2.2.3 SIMG applicants who are identified in the assessment process undertaken by the College acting as a VEAB for the MCNZ as having qualifications 'as satisfactory as' those of a specialist in emergency medicine vocationally trained in New Zealand, but who have obtained vocational registration through a different pathway by virtue of a decision of the MCNZ, and who have not completed the requirements specified in Regulation C2.2.2 may apply for reassessment by the College for the purpose of attaining FACEM.

C2.2.4 SIMG applicants who are identified in the assessment process undertaken by the College acting as a VEAB for the MCNZ as having qualifications that are neither 'equivalent to' nor 'as satisfactory as' those of a specialist in emergency medicine vocationally trained in New Zealand, will be advised that if they wish to proceed to FACEM, they must enter the College specialist training program at the Training Stage One, having met the necessary entry requirements.

Where such SIMG applicants are subsequently granted vocational registration in the scope of practice of emergency medicine by the MCNZ, they may apply to the College for a reassessment to determine the comparability of their training, qualifications and experience to a FACEM and an associated pathway to Fellowship of the College.

## **C2.2.5 Removal from Pathway to Fellowship**

C2.2.5.1 Unless the SIMG Assessment Committee accepts that there are exceptional circumstances that warrant a granting of special consideration, an SIMG required to undertake supervised practice with the College under Regulation C2.2 and who commences the applicable requirements of Regulation C2.2.2 will be considered for removal from their pathway to Fellowship if they:

- (a) fail to achieve eligibility for election to Fellowship within the timeframe specified in these Regulations or their circumstances become such that they reach a point where it is not possible under these regulations for election to be achieved within the specified timeframe; or
- (b) have two (2) SIMG In-Training Assessments where the overall performance is assessed as 'not satisfactory' by the SIMG Assessment Committee; or
- (c) are reclassified by the SIMG Assessment Committee as neither equivalent to nor as satisfactory as an Australasian trained specialist in emergency medicine; or
- (d) engage in conduct contrary or derogatory to or inconsistent with the principles, ethics, dignity, standards or purposes of the College.

C2.2.5.2 Consideration of removal from the pathway to Fellowship shall be conducted according to the process outlined in Regulation C1.5.9.

C2.2.5.3 SIMGs removed from their pathway to Fellowship and who, at that time, hold or who are subsequently granted vocational registration in the scope of practice of emergency medicine by the MCNZ may, for the purpose of attaining FACEM and with reference to the date on which they were notified of

removal from their pathway to Fellowship, may apply to the College for reassessment following a period of at least 12 calendar months.

## **C2.2.6 Suspension from the SIMG Pathway to Fellowship**

C2.2.6.1 Unless the Board or Council of Education, in their absolute discretion, resolve otherwise, SIMGs required to undertake supervised practice with the College under Regulation C2.2 whose medical registration is suspended for any reason, or has conditions applied that restricts their ability to undertake fully the requirements of Regulation C2.2, or who fails, for whatever reason, to maintain registration with the MCNZ, shall automatically be suspended from the SIMG Pathway, and shall not:

- (a) be entitled to undertake any assessment required pursuant to Regulation C2.2.2;
- (b) be entitled to accrue or be credited with supervised training undertaken during the period of suspension from the SIMG Pathway;
- (c) hold themselves to be an SIMG undertaking supervised practice with the College under Regulation C2.2.2; or
- (d) be entitled to any benefits or entitlements under the pathway to Fellowship.

C2.2.6.2 Pursuant to the provisions of Regulation C3 and upon an application by the SIMG, the Board, Council of Education, or Committee convened for such purpose, may determine to lift the SIMG's suspension from the SIMG Pathway with or without the payment of a further fee and subject to any conditions imposed by the Board, Council of Education, or Committee, as applicable.

C2.2.6.3 The length of any suspension pursuant to this regulation shall not affect the timeframes for completion of the requirements of Regulation C2.2.2.

C2.2.6.4 Any SIMG who is suspended from the SIMG Pathway pursuant to this regulation may, during the period of their suspension, also be subject to consideration by the Complaints Committee or other College body pursuant to College regulations and policies.

## **C2.2.7 Removal from the SIMG Pathway to Fellowship**

C2.2.7.1 An SIMG who has their medical registration terminated or cancelled by the MCNZ, shall automatically be removed from the pathway to Fellowship. Any removal from the pathway to Fellowship pursuant to this regulation shall not be subject to reconsideration, review or appeal under College processes.

C2.2.7.2 The MCNZ will be notified of this change in the status of the SIMG.

C2.2.7.3 SIMG applicants assessed as either 'equivalent to' or 'as satisfactory as' a specialist in emergency medicine vocationally trained in New Zealand have six (6) months from the date of notification of the assessment decision by the MCNZ, in which to advise the College of their intention to proceed with the requirements specified in order to become eligible for election to Fellowship and 12 months from the date of notification of the assessment decision in which to obtain an appropriate position and commence the requirements of their pathway to Fellowship. SIMGs exceeding these timeframes will be reported to the MCNZ and shall be suspended from the pathway to Fellowship pending further advice from the MCNZ and/or the SIMG.

## **C2.3 Election to Fellowship**

C2.3.1 Eligible SIMGs who seek election to Fellowship should submit an application for election to Fellowship to the College on the prescribed form, together with payment of the prescribed fee and any other documentation specified on that form and in these regulations.

C2.3.2 The date of Fellowship shall be the date of COE approval of the application for election to Fellowship.

C2.3.3 Eligible SIMGs seeking election to Fellowship must also submit a completed Declaration relating to matters that may affect an individual's Fellowship pursuant to the relevant clauses of section 4 of the ACEM Constitution.

C2.3.4 Eligible SIMGs will not be considered for election to Fellowship until a completed Declaration has been returned to the College and reviewed.

# Regulation C

Australasian College for Emergency Medicine

C2.3.5 Where a completed Declaration indicates matters that may potentially have an effect on an individual's Fellowship pursuant to the relevant clauses of section 4 of the Constitution, the matter will be referred in the first instance to the Censor-in-Chief and the College Chief Executive Officer.

The Censor-in-Chief in consultation with the Chief Executive Officer will determine whether the matters are such that they be:

- dealt with under relevant provisions of Clause 4.2 or 4.3 of the Constitution as applicable; or
- referred under the *Complaints Policy* (COR166) to the Complaints Committee; or
- noted with no further action taken.

C2.3.6 An SIMG will not be considered for election to Fellowship while matters declared are being considered under Regulation C2.3.5.

## **C3 Reinstatement to Pathway to Fellowship**

---

### **C3.1 Application for Reinstatement to Pathway to Fellowship**

- C3.1.1 Any SIMG whose registration on the SIMG pathway to Fellowship was suspended pursuant to Regulation C1.5.10, C1.6.15 or C2.2.6 as applicable, may apply to have such suspension lifted and be reinstated to their pathway to Fellowship.
- C3.1.2 Without limiting the requirements of College Regulations and policies, an SIMG who has been suspended, whether automatically or by resolution of the Board and/or Council of Education as applicable, must, at the time of making an application:
- C3.1.2.1 provide the Council of Education with a written statement that:
- (a) includes a detailed account of the relevant conduct and practice of the SIMG since the time of suspension from their pathway to Fellowship;
  - (b) specifies any mitigating circumstances;
  - (c) if relevant, specifies any punishment imposed by a Court or regulatory body, together with its secondary effects, in connection with the offence, event or matter to which the suspension from their pathway to Fellowship related;
  - (d) if relevant, is supported by evidence of remorse, contrition and acceptance of responsibility for the offence, event or matter to which the suspension from their pathway to Fellowship related;
  - (e) provides details of any restriction, condition or limitation affecting the SIMG's medical registration in any jurisdiction;
  - (f) states why, in the SIMG's opinion, the suspension should be lifted; and
  - (g) such other information as the Council of Education may require; and
- C3.1.2.2 agree in writing to pay to the College the reasonable costs and expenses of their reinstatement, including, but not limited to, the non-refundable reinstatement fee set by the Board for this purpose.

### **C3.2 Consideration of an Application for Reinstatement**

- C3.2.1 In relation to any application for reinstatement pursuant to Regulation C3.1, the Council of Education may:
- C3.2.1.1 at its sole discretion, seek or obtain any other information, records or reports from any other person, body or institution relevant to the application; and/or
- C3.2.1.2 convene or seek to convene a meeting with the applicant.
- C3.2.2 A decision of the Council of Education (or a Committee convened by the Council for that purpose) to accept or reject an application for reinstatement to their pathway to Fellowship is not effective unless:
- (a) the applicant has been given a notice of the resolution to be considered by the Council of Education (or the Committee) and a copy of any business papers circulated regarding the resolution not less than 14 days prior to the date of the meeting. If the business papers do not contain particulars of any allegations supporting the resolution that is to be considered, a statement setting out those allegations must be given;
  - (b) the applicant has been permitted to make submissions to the meeting in writing and orally;
  - (c) the applicant is given an opportunity to respond to any matters raised in the meeting. The Council of Education (or the Committee) may ask the applicant to leave the meeting during its deliberations once submissions from all interested parties are complete; and
  - (d) notice of the decision of the Council of Education (or the Committee) is given promptly to the applicant specifying the grounds upon which the application was accepted or rejected.

# Regulation C

Australasian College for Emergency Medicine

C3.2.3 In circumstances where the Council of Education (or the Committee) determines to accept an application for reappointment or reinstatement, the Council of Education (or the Committee) shall also determine the total fees payable to the College as well as the training, assessment and other requirements, if any, to be completed and, subject to Regulation C1.5.10.3, C1.6.15.3 or C2.2.6.3 as applicable, the timeframe within which they must be completed.

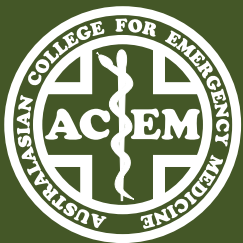
## **C3.3 Appeal**

C3.3.1 Any decision of the Council of Education (or the Committee) in connection with an application for reinstatement will be final, conclusive and binding.

## **C3.4 Delegation**

C3.4.1 The Council of Education may at its discretion direct any application for reinstatement to the Board for consideration under these regulations and any reference to the Council of Education shall instead be taken to be the ACEM Board.

C3.4.2 The Council of Education may delegate its powers, including powers under this Regulation, to deal with any application for reinstatement to other entity(ies), or members thereof, as it may determine. Other than where the powers are delegated to a Committee convened pursuant to Regulation C3.2.2 or to the Board pursuant to Regulation C3.3.1 above, any decision of a committee or other entity(ies) shall be subject to ratification by the Council of Education.



**Australasian College for Emergency Medicine**

34 Jeffcott Street  
West Melbourne VIC 3003  
Australia  
+61 3 9320 0444  
admin@acem.org.au

**acem.org.au**