



Australasian College
for Emergency Medicine

ACEM Diversity and Inclusion Award

Group Nomination

1. Nominee

To be eligible for the ACEM Diversity and Inclusion Award (Group), the nominee must be either

- i. an emergency department (ED);
- ii. a group of members and/or trainees; or
- iii. a unit or group within a hospital.

The nominee must be located in Australia or New Zealand and has proactively implemented strategies to support diversity and foster inclusion in the emergency department and beyond.

Name of emergency department or group:

Contact details of up to three key members of the ED or group:

Name	Phone number (incl. country code)	Email

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2. Nominator

The nominator must be an ACEM member or a trainee, who is of good standing with the College, or a senior hospital administrator, other medical practitioner or senior nursing staff member employed in an ED (please refer to Policy AP722 for further details).

Full name

ACEM ID

Signature

Date

Please select ✓

ACEM member of good standing with the College

ACEM trainee of good standing with the College

Senior nurse

Emergency department:

Other medical practitioner.

In what capacity are you familiar with the nominees?

Senior hospital administrator

In what capacity are you familiar with the nominees?

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3. Secunder

The nomination secunder must be an ACEM member or trainee, who is of good standing with the College.

Secunder:

Full name

ACEM ID

Signature

Date

Please select ✓

ACEM member of good standing with the College

ACEM trainee of good standing with the College

4. Supporting evidence

Nominators are required to describe in as much detail as possible evidence of the nominee's commitment to delivering, supporting and implementing diversity and inclusion initiatives for emergency department staff and/or patients and/or the wider community. Additional pages and evidence in support of this may be attached if required.

Selection Criteria

- Demonstration of promotion of diversity, inclusion and cultural competency development among emergency department staff and/or patients via innovative initiatives that establish and foster a more inclusive and equitable work environment; or

For nominations relating to community activities outside the ED: demonstration of providing support to community-based diversity programs designed to improve people's cultural awareness and sensitivity.

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- Establishment of a diverse and inclusive culture by challenging inequalities/barriers/bias in the application of people management policies. For example, inclusive recruitment, performance management, career development and promotion etc, or customer service delivery.

For nominations relating to community activities outside the ED: encouraging employee volunteerism in the community with regard to cultural connections.

- Outcomes of the initiative(s) being sustainable in that they are embedded in current and/or future organisational strategies.
- Impact and outcomes – the extent to which the initiative(s) has addressed challenges, achieved the desired outcomes and/or positively impacted on the individual(s) and/or group(s) targeted by the initiative(s).

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5. Summary

Please provide a written statement of no more than 300 words, summarising the information provided. If the nomination is successful, this statement will inform the presentation of the award at the designated ACEM event.

6. Submission

For further information about the award, refer to the *ACEM Diversity and Inclusion Award Policy* (available on the website alongside this form).

Please submit this nomination form to honours@acem.org.au.