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## POLICY ON FORMER EMC, EMD AND EMAD TRAINEES RE-ENTERING THE EMC, EMD AND EMAD TRAINING PROGRAMS

### 1. PURPOSE AND SCOPE

The purpose of this policy is to describe matters relating to College processes associated with former EMC, EMD and EMAD trainees who wish to re-enter the EMC, EMD and EMAD Training Program as applicable. This policy should be read in conjunction with Regulation D.

### 2. DEFINITIONS

***ACEM / the College***

means the Australasian College for Emergency Medicine.

***Former trainee***

means a medical practitioner who was previously enrolled in the College EMC, EMD or EMAD Training Program.

***Training Program***

means the EMC, EMD or EMAD Program.

### 3. ELIGIBILITY TO RE-ENTER THE EMC, EMD AND EMAD TRAINING PROGRAMS

#### 3.1 Eligible to Apply

A former trainee who voluntarily withdrew from the EMC, EMD or EMAD Training Program as applicable, or was removed from the Training Program for failure to complete all requirements within the specified timeframe as outlined in Regulation D, is eligible to re-enrol into the relevant program after the following timeframe:

Applications for the EMC, EMD and EMAD Training Program will not ordinarily be accepted within two (2) years of the date on which enrolment as a trainee ceased. Former trainees able to demonstrate exceptional circumstances to the satisfaction of the Emergency Medicine Certificate and Diploma Committee may, at the discretion of the Committee, be considered within a shorter timeframe.

Applications for re-entry must be submitted on the relevant program enrolment form.

#### 3.2 Ineligible to Apply

Former trainees will not be eligible to re-enrol into the EMC, EMD or EMAD Training Program as applicable in the following circumstances:

- (a) the former trainee was removed from that Training Program for failure to pay outstanding fees;
- (b) the former trainee was removed from that Training Program for clinical performance, malpractice, misconduct, unethical behaviour or similar grounds; or
- (c) the former trainee had been previously removed from a register of medical practitioners by a medical registration authority recognised by the Council of Education (COE) for this purpose on the grounds of malpractice, misconduct, unethical behaviour or similar grounds; or
- (d) the former trainee does not meet the current eligibility requirements for entry into the EMC, EMD or EMAD Programs as specified in Regulation D.

#### 4. RECOGNITION OF PRIOR LEARNING (RPL)

Where a former trainee re-enrols, they may wish to apply for RPL for previous training time or assessments completed in the EMC, EMD or EMAD Training Program.

- (a) Past training time and assessments that were undertaken within five (5) years of the date of application will be reviewed on a case by case basis by the Emergency Medicine Certificate and Diploma Committee to determine any RPL that can be granted toward the Training Program requirements.
- (b) Workshop exemptions will be recognised in accordance with Regulation D – EMC, EMD and EMAD Training Programs.

Applications for RPL must be submitted on the applicable form, together with all information specified by the College, at the time of applying to re-enrol.

#### 5. ASSOCIATED DOCUMENTS

- Regulation D, Emergency Medicine Certificate, Emergency Medicine Diploma and Emergency Medicine Advanced Diploma Programs

#### 6. DOCUMENT REVIEW

Timeframe for review: every two (2) years, or earlier if required.

##### 6.1 Responsibilities

Document authorisation: Council of Education  
 Document implementation: Executive Director, Training  
 Document maintenance: General Manager, Governance and Standards

##### 6.2 Revision History

Version	Date of Version	Pages revised / Brief Explanation of Revision
v1	Aug-2020	Approved by Council of Education
v2	Dec-2021	Amendments to reflect commencement of EMAD Training Program