

# **DECLARATION OF CONFLICT OF INTEREST: ACEM EXAMINATIONS**

## INTRODUCTION

Pursuant to the provisions of the ACEM Examinations - Conflict of Interest Policy (COR233) (the policy), all College members and staff involved in the preparation and conduct of College examinations are obligated to avoid and disclose ethical, legal, financial or other conflicts of interest, whether actual, potential or perceived, and take appropriate action to address such conflicts of interest as they arise. As a result, there will be times when it is in the best interest of all concerned that individual(s) are prohibited from participating in activities relating to the development and conduct of College examinations until the circumstances that give rise to any conflict of interest are removed.

Before completing this declaration, please ensure you have read the policy as from time to time updated by the Board. Pursuant to the provisions of the policy, please ensure you declare and report all conflicts of interest, whether actual, potential or perceived. If insufficient space, please attach any additional information.

### **MEMBER DETAILS**

| Name:    | <br>ACEM ID: |  |
|----------|--------------|--|
| Email:   | Mobile:      |  |
| Address: |              |  |

## NATURE OF INVOLVEMENT IN EXAMINATIONS

Please list all roles and positions you have or hold in relation to ACEM examinations (e.g. standard setter, role-player, Panel Lead):

# NATURE OF CONFLICT(S) OF INTEREST

Pursuant to the requirements of the policy, please outline the nature of any conflict(s) of interest, whether actual, potential or perceived. If none, write 'Nil'.

# **PROPOSED MANAGEMENT OF CONFLICT(S) OF INTEREST**

Pursuant to the requirements of the policy, please outline the arrangements proposed to manage/resolve the conflict(s) of interest.

#### ACKNOWLEDGEMENT

I understand that from time to time matters may arise through my involvement in ACEM examinations that give rise to a conflict of interest, whether actual, potential or perceived. I acknowledge that in all cases it is my responsibility to be aware of and to declare all such conflict(s) of interest, and that these will be considered pursuant to the relevant College regulations, policies and procedures as applicable.

Signed: